

## Virtual School Attendance and Attainment

London Borough of Barnet collects and uses personal information relating to children and young people to comply with the statutory obligations placed on us by government for education needs, and so we can deliver and manage education-related services for and on behalf of other organisations, including schools, early years education providers and childcare providers.

We use a child and young person's information to:

- enable us to deliver and manage services including those provided for and on behalf of children, young people, parents, schools and other stakeholders
- assess the planning and performance of new and existing services, including the Promotion of Education for Children with a Social Worker project
- derive statistics which inform decisions such as the funding of schools
- assess performance and to set targets for schools
- help investigate complaints and concerns about the services we deliver

In addition, we collect information on children and young people in order to comply with the obligations placed on us by the Department for Education (DfE) i.e. for the purpose of statutory data collections, as outlined under section 3 of The Education (Information About Individual Pupils) (England) Regulations 2013.

### Data collection requirements:

To find out more about the data collection requirements placed on us by the Department for Education (for example; via the school census) go to <https://www.gov.uk/education/data-collection-and-censuses-for-schools>

### Personal information collected

- Name
- Address & contact details
- DOB
- Identifiers such as unique pupil number
- Equalities Information and characteristics including ethnicity, language, overseas student status and free school meal eligibility)
- Health/Medical Information
- safeguarding information (such as court orders and professional involvement)
- Social Services Records
- Other Agencies Involved
- Education Information
  - attendance (such as sessions attended, number of absences, absence reasons and any previous schools attended)
  - assessment and attainment (such as key stage 1 and phonics results, post 16 courses enrolled for and any relevant results)

- behavioural information (such as exclusions and any relevant alternative provision placements put in place)
- Housing Information
- Employment information
- Information from the Local Authority from where you live and previously lived
- Family/Relationship Information
- Criminal/Prosecution Information where relevant
- Support Network
- Referral/Assessment Information

### **Who we share your information with:**

We routinely share child and young person's information where relevant with:

- Youth support services (pupils aged 13+)
- The Department for Education (DfE)
- Post-16 education and training providers
- Other local authorities
- Health agencies including the school nursing service
- Schools and other education settings
- Council social care and education services

### **Why we regularly share child and young person's information:**

We share information about children and young people attending schools in our area and living in our area to support the provision of their education and training up to the age of 20 (and beyond this age for those with a special educational need or disability). Under parts 1 and 2 of the Education and Skills Act 2008, education institutions and other public bodies (including the Department for Education (DfE), police, probation and health services) may pass information to us to help us to support these provisions.

We will share the relevant statistical information with the **Department for Education (DfE)** to enable them to manage education policy and funding.

We may also share information with **post-16 education and training providers** to secure appropriate support for them. We may also share data with education establishments which shows what their pupils go on to do after the age of 16

### **Youth support services – pupils aged 13+:**

Once pupils reach the age of 13, we may also pass pupil information to the provider of youth support services as they have responsibilities in relation to the education or training of 13-19 year olds under section 507B of the Education Act 1996.

This enables them to provide services as follows:

- youth support services
- careers advisers
- post-16 education and training providers

Local NHS Trusts use information about pupils for **research and statistical purposes**, to develop, monitor and evaluate the performance of local health and education services. These statistics will not identify individual children and young people

### **The National Pupil Database (NPD):**

Much of the data about pupils in England goes on to be held in the National Pupil Database (NPD).

The NPD is owned and managed by the Department for Education and contains information about pupils in schools in England. It provides invaluable evidence on educational performance to inform independent research, as well as studies commissioned by the Department.

It is held in electronic format for statistical purposes. This information is securely collected from a range of sources including schools, local authorities and awarding bodies

To find out more about the NPD, go to <https://www.gov.uk/government/publications/national-pupil-database-user-guide-and-supporting-information>

### **Legislation that applies**

- Children Act 1989, as amended by the Children and Families Act 2014
- The Children and Social Work Act 2017
- Education Act 1996
- The Care Planning, Placement and Case Review (England) Regulations 2010
- The Education (Information About Individual Pupils) (England) Regulations 2013
- Education and Skills Act 2008

### **How long we keep your information**

If your child is looked after, records are retained for 75 years after the child's 18<sup>th</sup> birthday. If your child is a 'child in need', records will be kept for 10 years after closure.