

# Secondary Phase Transfer Process

SEN Assessments and Placements Team Manager:

Linda Orr

# Phase transfer timeline

- **Y5 Annual Review** – discussion
- Phase Transfer information sent to parents by the SEN Team including parental preferences forms (e-admission forms should not be completed for children who have EHCPs)
- SEN Team receive parental preferences
- SEN Caseworkers prepare Draft Amended EHC plan
- SEN consult schools using Final EHC plan and Appendices or Draft Amended EHC plan and last A/R
- Panel for special school/ARP placements
- February 15<sup>th</sup> – Issue Final EHC plan

# Specialist Provision in Barnet

## Barnet mainstream schools with additional resource provision (ARP's)

- **Hearing Impairment** –Hendon
- **ASD** - JCoSS/Hendon/Whitefield

## Schools that cater for children with Learning Difficulties:

- Oaklodge/Mapledown/Kisharon

## Schools that cater for children with SEMH Difficulties:

- Oakhill

# Local Authority Consultation

- Majority of children transfer to their local mainstream school – parents are invited to express a preference for any school, however need to consider how their child/young person will travel to setting
- SEN consult with both school of parental preference and the local school if parental preference school is further away
- SEN consult with both school of parental preference and other schools considered appropriate by the local authority in line with Fair Share
- Where a parent or young person does not make a request for a particular nursery, school or college, or does so and their request is not met, the local authority **must** specify mainstream provision in the EHC plan unless it would be:
  - against the wishes of the parent or young person, or
  - incompatible with the efficient education of others

# Local Authority Consultation

- The LA must name the setting unless:
- the setting is unsuitable for a child's age, aptitude or to his/her special educational needs
- the attendance of a child/young person at the school/college would be incompatible with the provision of efficient education with whom he/she would be educated
- the efficient use of resources:  
(this includes all costs ie. individual adult support/therapy/transport)