**Early Years Funding Re-Allocation Form**

**2, 3 and 4 year old funding entitlements**

Normally we are unable to facilitate the movement of free early education hours between providers within a funding term. However, during the exceptional circumstances dealing with COVID 19 it may not be possible for children to return to the setting they originally nominated funding for due to closure or lack of places. If a child is not offered a place at their original setting for the remainder of the summer term 2020 then the remaining funding may be reallocated to another open setting for the remainder of the summer term.

Please ask the parent/guardian to complete this form as a supplement to the Parent Authorisation Form and submit to AfC via the Provider Portal Upload facility. Funded hours should not be offered until agreed with AfC Early Years team.

|  |  |  |
| --- | --- | --- |
| Child’s Forename: | Child’s Surname: | Child’s DOB |

**Existing provider details:**

|  |
| --- |
| Setting Name: |

**New provider details:**

|  |  |  |
| --- | --- | --- |
| Setting Name: | | Date child starts setting |
| Universal hours per week: | Extended hours per week: | |

**Reason for change in setting:**

My original setting is closed from 1st June

My original setting open but unable to offer a place

Other (please give details) :\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Parent Declaration:**

I confirm the details above are accurate and true and I may be asked for supporting evidence.

|  |  |  |  |
| --- | --- | --- | --- |
| **Print Name:** |  | | |
| **Signature:** |  | **Date:** |  |

AfC will liaise with the provider to confirm the application has been successful and the number of hours funding agreed. Payments will be made as an adjustment to the funding in the term following the child’s start date.

For any queries please contact AfC Early Years Team on early.years@achievingforchildren.org.uk