

<b>Job vacancy title</b>	After School Club Leader
<b>Provider's Name</b>	The Junior Club House Ltd
<b>Provider's Address</b>	The Shack 68, London Road, Twickenham, TW1 3QS
<b>Contact Name</b>	Alex Thornton and Melz Keane
<b>Phone</b>	07949654680 and 07527411643
<b>Email</b>	alex@juniorclubhouse.co.uk and melz@juniorclubhouse.co.uk
<b>Job Description</b>	<p>The Junior Club House is a before and after school club run by two mums wanting primarily help the families of St Marys primary school in Twickenham with their childcare. We will be based in the room above the Shack 68 (London Road) in central Twickenham.</p> <p>We are wanting to build a team of enthusiastic, entertaining, kind, reliable and organised people who love to work with children. We value the quality of care offered to the children in our charge and above all else and want to create a warm and inviting environment for them.</p> <p>We require a minimum of a level 2 childcare qualification and our salary is competitive. Please do not hesitate to contact us if you are interested in working with us.</p>
<b>Days and hours of work</b>	7.15am - 9am Monday to Friday 2.30pm - 6pm Monday to Friday
<b>Salary</b>	£12 per hour and will go up to £15 per hour after a successful 3 month probation period
<b>Qualifications</b>	Level 2 childcare qualification (minimum) DBS First Aid
<b>Experience and skills required</b>	N/A
<b>Any other information</b>	N/A
<b>Closing date for applicants</b>	Open until filled

<b>Position start date</b>	Open until filled
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<b>Job vacancy title</b>	'Supply' Early Years Practitioner
<b>Provider's Name</b>	Rossllyn Nursery and Preschool
<b>Provider's Address</b>	ETNA centre, 13 Rossllyn Road, Twickenham, TW1 2AR
<b>Contact Name</b>	Sarah Riglin
<b>Phone</b>	07759 841866
<b>Email</b>	Sarah@rosslynnurseryandpreschool.com
<b>Job Description</b>	<p>We require an qualified early years educator L3, or someone pursuing the said qualification to join our small team as a supply early years practitioner.</p> <p>The role requires the successful applicant to care for and supervise the children with regard to their physical, emotional and intellectual needs and following the EYFS curriculum appropriate to their stage of development.</p> <p>That person, needs to be motivated, hardworking and able to work as part of a team. They need to be prepared to be available at short notice.</p>
<b>Days and hours of work</b>	Days as required - supply cover 0800-1pm or 0830-1pm
<b>Salary</b>	If qualified £9 an hour if working towards £8 an hour
<b>Qualifications</b>	Early Years Educator L3 or working towards it, or keen to work towards it (self-funded) English and Maths GCSE
<b>Experience and skills required</b>	Previous experience would be preferred. Team player. Motivated. Wants to work with 2-5 year olds
<b>Any other information</b>	As supply cover we appreciate you may not always be able to work when asked.
<b>Closing date for applicants</b>	<b>Open until filled.</b>
<b>Position start date</b>	<b>21.5.2020</b>

<b>Job vacancy title</b>	Setting Manager
<b>Provider's Name</b>	Rosslyn Nursery and Preschool
<b>Provider's Address</b>	13 Rosslyn Road
<b>Contact Name</b>	Sarah Riglin
<b>Phone</b>	07759841866
<b>Email</b>	Sarah@RosslynNurseryandPreschool.com
<b>Job Description</b>	<p>Some of the main duties you would be required to do, some alone, some alongside our Deputy Manager/LLP members.</p> <ul style="list-style-type: none"> <li>• To provide high quality education and care for children placed in the nursery.</li> <li>• To fulfil legal requirements.</li> <li>• To supervise and support staff within the nursery implementing and maintaining the highest standard of quality practice.</li> <li>• To be proactive in managing all day to day issues relating to the Nursery</li> <li>• Adhering to the Policies and procedures of Rosslyn Nursery and Preschool and compliance with the Children's Act, Health and Safety legislation and within the guidelines of Ofsted and the National Standards.</li> <li>• Offering all children equal opportunities with regard to their religious persuasion, racial origins, gender, disabilities, cultural or linguistics background: in particular, challenging situations where racism or discrimination is displayed.</li> <li>• To work in close partnership with parents/carer and other family members informing them about the Nursery and its curriculum, exchanging information about the children's progress and encouraging parental involvement.</li> <li>• If having key children taking those responsibilities and keeping development records and observations of their key children.</li> <li>• Participating in regular parents meeting, information evenings and children's outings.</li> <li>• Ensure that sufficient staff/children ratios are maintained at all times and arranging for any necessary supply cover.</li> <li>• To monitor the effectiveness of the assessment process for the children attending the Nursery by regularly evaluating Tapestry.</li> <li>• To contact parents in order to arrange home visits, start dates and support the settling in procedure, attending majority of Home Visits.</li> <li>• To liaise with Local Authority and other professional bodies with the nursery.</li> <li>• Organise regular parents/carer meetings.</li> <li>• Organise and attend/lead staff meetings.</li> <li>• To organise in-service training.</li> <li>• To be aware of and act in accordance with current legislation, policy and procedures.</li> <li>• To contribute to, review and implement all nursery's policy and procedures regularly</li> <li>• To monitor the quality of teaching, conduct regular staff reviews, identify staff training needs, and monitor training.</li> </ul>

	<ul style="list-style-type: none"> <li>• To attend any necessary conferences, training events or meetings and cascade to all staff.</li> <li>• To ensuring effective staff recruitment and induction processes.</li> <li>• To oversee any child welfare issues and safeguarding issues that may rise.</li> <li>• To oversee the roles of the staff team, ensuring that the team work efficiently, and any issues are addressed.</li> <li>• To maintain professional conduct at all times to enhance the Nursery's reputation and to maintain confidentiality of all aspects of the Nursery including in the event of termination of employment</li> </ul>
<b>Days and hours of work</b>	Exact hours and Days of work up for discussion.
<b>Salary</b>	To be advised
<b>Qualifications</b>	Early Years Level 3 qualification/qualified teacher
<b>Experience and skills required</b>	Experience of working in an early years setting.
<b>Any other information</b>	Please do contact Sarah for further information, via email address above or if you would like to call me please do on 07759 841866. Official start date would be for the new academic year September 2020, however you would need to be available to have a handover during June/July 2020
<b>Closing date for applicants</b>	31/05/2020
<b>Position start date</b>	7/9/2020

<b>Job vacancy title</b>	Teaching Assistant (Sudbrook School)
<b>Provider's Name</b>	Sudbrook School
<b>Provider's Address</b>	The Village Hall ,Bute Avenue, Richmond TW10 7AX
<b>Contact Name</b>	Goli Ali
<b>Phone</b>	02089407021
<b>Email</b>	Office@sudbrookscool.co.uk
<b>Job Description</b>	<p>We are seeking a highly motivated and enthusiastic Level 3 Teaching Assistant to work as a part of our highly devoted team. We practice a child centred approach to children's learning and education and inspire each child by stimulating their imagination and challenging their minds.</p> <p>The successful candidate must be passionate about teaching and have a good understanding of the EYFS and the Characteristics of Effective Learning.</p> <p>We expect our teachers to be punctual, efficient and ambitious to further their professional development. They must be good team players and able to work cooperatively as a part of a highly professional team.</p>
<b>Days and hours of work</b>	Monday- Friday 8.30am - 4.30pm Term time
<b>Salary</b>	TBA
<b>Qualifications</b>	Level 3 Qualification in Early Years
<b>Experience and skills required</b>	<p>Experience in working with young children:          Planning, assessing and writing observations          Good knowledge of Safeguarding          Passion for learning</p>
<b>Any other information</b>	The position is available from 20th April and we would prefer to have the successful candidate attend a number of training sessions prior to starting at Sudbrook School.
<b>Closing date for applicants</b>	* 22/03/2020
<b>Position start date</b>	* 20/04/2020

<b>Job vacancy title</b>	Early Years Practitioner (Temp to Permanent)
<b>Provider's Name</b>	Parkway Nursery School
<b>Provider's Address</b>	55 St Leonard's Road, East Sheen, SW14 7NQ
<b>Contact Name</b>	Cristina Beale
<b>Phone</b>	07956453782
<b>Email</b>	parkwaynurseryschool@gmail.com
<b>Job Description</b>	<p>We are looking for a new member of staff to join our small and friendly nursery school, in a residential area. We would like someone who has experience of working with children and who knows how to meet their needs. You should be a good communicator with children and parents. The successful candidate will have key worker responsibilities. The role will include:</p> <p>Keeping developmental observations and records  Building and maintaining parent relationships  Arriving before the children to help set up activities for the morning</p>
<b>Days and hours of work</b>	2 mornings per week - 8.30am-12.30pm 1 morning per week - 8.30am - 1.30pm We run term time only, 36 weeks per year
<b>Salary</b>	£12 per hour
<b>Qualifications</b>	NVQ Level 3 qualified in Early Years First Aid qualification desirable but not essential
<b>Experience and skills required</b>	Previous experience working with children in a nursery, school or child minding setting
<b>Any other information</b>	An enhanced DBS will be required for this position. The position will be on a temporary basis for the rest of the school year with a view to permanency from September 2020. We are looking for someone to start as soon as possible. Applications will be reviewed as they are received. Applicants must have the right to live and work in the UK.
<b>Closing date for applicants</b>	31/3/2020
<b>Position start date</b>	ASAP

<b>Job vacancy title</b>	Playworker/Deputy Manager Breakfast, Afterschool and Holiday Club
<b>Provider's Name</b>	Daisy Roots Parental Solutions
<b>Provider's Address</b>	St Mary's CofE School (middle site)Strafford Road Twickenham TW1 3AD
<b>Contact Name</b>	Lauren Reeson
<b>Phone</b>	07540864722
<b>Email</b>	lauren@daisyrootstwickenham.co.uk
<b>Job Description</b>	<p>Based within St Mary's CofE Primary School, Twickenham, the playworker/deputy manager will assist in providing a stimulating, caring and fun environment that meets the needs of children aged 4-11 years. Duties : setting up the room with activities and resources</p> <p>collecting the children from school or dropping them off for school start playing with the children and planning fun activities for them to try working closely with a small, fun, family like team making sure the children are safe and happy at all times</p> <p>serving meals and supervising meal times assisting children with their reading/homework tidying up and packing away</p> <p><b>**THE DEPUTY ROLE WILL REQUIRE AN INDIVIDUAL WITH SUPERVISORY EXPERIENCE AND WILL WORK VERY CLOSELY WITH THE CLUB MANAGER TO PLAN THE CLUB'S SMOOTH RUNNING/ PLANNING AND ADMIN**</b></p> <p>Holiday Club- as above. Also, to work closely with the holiday club manager in the delivery of a fun, carefully planned range of activities including trips to local places of interest.</p> <p>Daisy Roots will: Offer an excellent rate of pay Welcome you to our friendly, supportive team Fund critical training such as Paediatric First Aid, food handling and Safeguarding. Fund your DBS application</p>



	As a popular provider, Daisy Root's wants to offer it's excellent service to other communities and in other ways in the near future (babysitting, nannies/mannies & family friendly holiday retreats for example), so there is real potential for progression and promotion. You will help to shape Daisy Root's, become part of our family and any future expansion
<b>Days and hours of work</b>	Please note there are two sessions per day during term time and during holiday club weeks Breakfast Club 07:30AM-09:00AM After School Club 14:30PM-18:30PM Monday to Friday during school term time Holiday Club 08:00AM- 17:30PM Monday to Friday during most school holidays
<b>Salary</b>	£10-£14p/h
<b>Qualifications</b>	Childcare/playwork/sports qualification is desirable but not essential  Essential training: (this can be obtained through company upon appointment) Paediatric First Aid Food handling Safeguarding Prevent Enhanced DBS
<b>Experience and skills required</b>	Minimum 1 year childcare/ play setting/ sports coaching experience(Playworker and Deputy) Minimum 1 year managerial experience (Deputy)  Applicants should be organised, team orientated, reliable and energetic
<b>Any other information</b>	N/A
<b>Closing date for applicants</b>	31/03/2020
<b>Position start date</b>	20/04/2020





