

Job vacancy title	After School Club Leader
Provider's Name	The Junior Club House Ltd
Provider's Address	The Shack 68, London Road, Twickenham, TW1 3QS
Contact Name	Alex Thornton and Melz Keane
Phone	07949654680 and 07527411643
Email	alex@juniorclubhouse.co.uk and melz@juniorclubhouse.co.uk
Job Description	<p>The Junior Club House is a before and after school club run by two mums wanting primarily help the families of St Marys primary school in Twickenham with their childcare. We will be based in the room above the Shack 68 (London Road) in central Twickenham.</p> <p>We are wanting to build a team of enthusiastic, entertaining, kind, reliable and organised people who love to work with children. We value the quality of care offered to the children in our charge and above all else and want to create a warm and inviting environment for them.</p> <p>We require a minimum of a level 2 childcare qualification and our salary is competitive. Please do not hesitate to contact us if you are interested in working with us.</p>
Days and hours of work	7.15am - 9am Monday to Friday 2.30pm - 6pm Monday to Friday
Salary	£12 per hour and will go up to £15 per hour after a successful 3 month probation period
Qualifications	Level 2 childcare qualification (minimum) DBS First Aid
Experience and skills required	N/A
Any other information	N/A
Closing date for applicants	Open until filled

Position start date	Open until filled
--------------------------------	-------------------

Job vacancy title	'Supply' Early Years Practitioner
Provider's Name	Rosslyn Nursery and Preschool
Provider's Address	ETNA centre, 13 Rosslyn Road, Twickenham, TW1 2AR
Contact Name	Sarah Riglin
Phone	07759 841866
Email	Sarah@rosslynnurseryandpreschool.com
Job Description	<p>We require an qualified early years educator L3, or someone pursuing the said qualification to join our small team as a supply early years practitioner.</p> <p>The role requires the successful applicant to care for and supervise the children with regard to their physical, emotional and intellectual needs and following the EYFS curriculum appropriate to their stage of development.</p> <p>That person, needs to be motivated, hardworking and able to work as part of a team. They need to be prepared to be available at short notice.</p>
Days and hours of work	Days as required - supply cover 0800-1pm or 0830-1pm
Salary	If qualified £9 an hour if working towards £8 an hour
Qualifications	Early Years Educator L3 or working towards it, or keen to work towards it (self-funded) English and Maths GCSE
Experience and skills required	Previous experience would be preferred. Team player. Motivated. Wants to work with 2-5 year olds
Any other information	As supply cover we appreciate you may not always be able to work when asked.
Closing date for applicants	Open until filled.
Position start date	21.5.2020

Job vacancy title	Setting Manager
Provider's Name	Rosslyn Nursery and Preschool
Provider's Address	13 Rosslyn Road
Contact Name	Sarah Riglin
Phone	07759841866
Email	Sarah@RosslynNurseryandPreschool.com
Job Description	<p>Some of the main duties you would be required to do, some alone, some alongside our Deputy Manager/LLP members.</p> <ul style="list-style-type: none"> • To provide high quality education and care for children placed in the nursery. • To fulfil legal requirements. • To supervise and support staff within the nursery implementing and maintaining the highest standard of quality practice. • To be proactive in managing all day to day issues relating to the Nursery • Adhering to the Policies and procedures of Rosslyn Nursery and Preschool and compliance with the Children's Act, Health and Safety legislation and within the guidelines of Ofsted and the National Standards. • Offering all children equal opportunities with regard to their religious persuasion, racial origins, gender, disabilities, cultural or linguistics background: in particular, challenging situations where racism or discrimination is displayed. • To work in close partnership with parents/carers and other family members informing them about the Nursery and its curriculum, exchanging information about the children's progress and encouraging parental involvement. • If having key children taking those responsibilities and keeping development records and observations of their key children. • Participating in regular parents meeting, information evenings and children's outings. • Ensure that sufficient staff/children ratios are maintained at all times and arranging for any necessary supply cover. • To monitor the effectiveness of the assessment process for the children attending the Nursery by regularly evaluating Tapestry. • To contact parents in order to arrange home visits, start dates and support the settling in procedure, attending majority of Home Visits. • To liaise with Local Authority and other professional bodies with the nursery. • Organise regular parents/carers meetings. • Organise and attend/lead staff meetings. • To organise in-service training. • To be aware of and act in accordance with current legislation, policy and procedures. • To contribute to, review and implement all nursery's policy and procedures regularly • To monitor the quality of teaching, conduct regular staff reviews, identify staff training needs, and monitor training.

	<ul style="list-style-type: none"> • To attend any necessary conferences, training events or meetings and cascade to all staff. • To ensuring effective staff recruitment and induction processes. • To oversee any child welfare issues and safeguarding issues that may rise. • To oversee the roles of the staff team, ensuring that the team work efficiently, and any issues are addressed. • To maintain professional conduct at all times to enhance the Nursery's reputation and to maintain confidentiality of all aspects of the Nursery including in the event of termination of employment
Days and hours of work	Exact hours and Days of work up for discussion.
Salary	To be advised
Qualifications	Early Years Level 3 qualification/qualified teacher
Experience and skills required	Experience of working in an early years setting.
Any other information	<p>Please do contact Sarah for further information, via email address above or if you would like to call me please do on 07759 841866.</p> <p>Official start date would be for the new academic year September 2020, however you would need to be available to have a handover during June/July 2020</p>
Closing date for applicants	31/05/2020
Position start date	7/9/2020

Job vacancy title	Nursery Nurse
Provider's Name	Kids Inc Nurseries
Provider's Address	459b Upper Richmond Road West, East Sheen, London SW14 7F
Contact Name	Kirstie Albany
Phone	0208 598 2600
Email	kirstie@kidsincnurseries.co.uk
Job Description	<ul style="list-style-type: none"> • To assist in developing and maintaining an attractive, educational play environment in the line with the Early Years Foundation Stage. • To promote children's personal, social & emotional development, communication and language and physical development and contribute towards meeting children's needs within the nursery day for security, nourishment, stimulation and rest. • To contribute to the record keeping and planning cycle in order to ensure that children receive individual consideration, access and developmentally appropriate action towards promoting their development needs. Take responsibility to regularly complete own key children's records within agreed timescales. • To work proactively within the staff team to identify and take responsibility for actioning activities that promote and extend the children's learning experiences. • To use initiative in order to create a seamless approach to the nursery day, ensuring that routine tasks do not interrupt the children's concentration or enjoyment of their experiences. • To recognise the contribution of self-development to personal, team and organisation aims. • To recognise the influence of own practice for learners within the nursery unit and contribute to the development of learners through consistent expert role modelling.
Days and hours of work	Monday - Friday. 8 hours a day.
Salary	£22,000

Qualifications	Qualification in Early Years.
Experience and skills required	Experience working in a early years setting.
Any other information	
Closing date for applicants	27/02/2020
Position start date	02/03/2020

Job vacancy title	Early Years Practitioner (Temp to Permanent)
Provider's Name	Parkway Nursery School
Provider's Address	55 St Leonard's Road, East Sheen, SW14 7NQ
Contact Name	Cristina Beale
Phone	07956453782
Email	parkwaynurseryschool@gmail.com
Job Description	<p>We are looking for a new member of staff to join our small and friendly nursery school, in a residential area. We would like someone who has experience of working with children and who knows how to meet their needs. You should be a good communicator with children and parents. The successful candidate will have key worker responsibilities. The role will include:</p> <p>Keeping developmental observations and records Building and maintaining parent relationships Arriving before the children to help set up activities for the morning</p>
Days and hours of work	2 mornings per week - 8.30am-12.30pm 1 morning per week - 8.30am - 1.30pm We run term time only, 36 weeks per year
Salary	£12 per hour
Qualifications	NVQ Level 3 qualified in Early Years First Aid qualification desirable but not essential
Experience and skills required	Previous experience working with children in a nursery, school or child minding setting
Any other information	<p>An enhanced DBS will be required for this position.</p> <p>The position will be on a temporary basis for the rest of the school year with a view to permanency from September 2020.</p> <p>We are looking for someone to start as soon as possible.</p> <p>Applications will be reviewed as they are received.</p> <p>Applicants must have the right to live and work in the UK.</p>
Closing date for applicants	31/3/2020
Position start date	ASAP

