

ACTIONS OF KINGSTON SEND PARTNERSHIP BOARD

Wednesday 13 February 2019 at 9.30-11.30am, Committee Room One, Guildhall, High Street, Kingston KT1 1EU

| Actions | | | |
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| Item | Action | Owner | Update |
| 2. Draft Terms of Reference (TOR) | The ToR will be redrafted and circulated with the minutes. | ID/AW | Emailed with the minutes – 04.03.19 |
| 3. Draft Memorandum of Understanding (MOU) | The possibility of a Joint Commissioning Strategy and use of pulled budgets needs to be explored further. | ALL | |
| | The MoU will be drafted for review at the next meeting. | ID | |
| 4. Written Statement of Action | 1. To check Transformation Plan is clear about children who require SEND support. | JSL/CP | |
| | 2. CP agreed to send IT the historic data about tribunals. | CP | |
| | 3. PM noted that commissioning and provider services relationship is complex and that it would be | ID/AW | |

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| | helpful for the Board to have a diagram outlining the relationship between each organisations. | | |
| 6. Progress Report | It was agreed that there will be a presentation to headteachers regarding the wider Council financial situation which will help schools understand wider dependencies between all budgets. CP to liaise with SI . | CP / SI | |
| 7. Spotlight: parental engagement | CP to liaise with schools regarding PCF representation. | CP | |