



08 January 2020

Dear

My name is Jackie and I am your Independent Reviewing Officer, or IRO for short. Every child or young person who is Looked After must have an IRO. I support Fulham FC. I love dogs and when I get more time I want to have a sausage dog or a Corgi! I also like canoeing and I have been canoeing in Sweden and Canada!

As an IRO my job is to chair your review, check that there is a clear plan for your care (care plan) and to make sure that everyone is doing what they need to while you are in your placement.

The review meeting is a chance to talk about how you are getting on and to make clear plans for the future. It is also a place for you to have your say about what is happening to you. Your first review meeting usually happens when you have been looked after for 4 weeks. There will be a second review meeting after a further 3 months and then one every 6 months after that.

Your first Review meeting will be held on:

**Date**

**Time:**

**Where:**

Looking forward to meeting you!

Jacqueline Alsop  
Independent Reviewing Officer  
Achieving for Children

Providing children's services for Kingston and Richmond