

RICHMOND SEND PARTNERSHIP BOARD

19 September 2019

10.00am – 12.00

Hyde Room, York House, Twickenham

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|---|--------------------|
| 1. Welcome and apologies | James Thomas |
| 2. Inform – Ashley Whittaker leading | |
| a) Data Dashboard and Analysis | Ashley Whittaker |
| b) Quarterly Quality Assurance Report | Charis Penfold |
| c) Bi-Annual Self-Evaluation update | Ashley Whittaker |
| 3. Involve – Charis Penfold leading | |
| a) Update on parental engagement | Charis Penfold |
| b) Update on co-production priorities | Charis Penfold |
| c) Update on workforce development | Ashley Whittaker |
| 4. Improve – Tonia Michaelides leading deep dive | |
| a) SEND Futures Plan | |
| - Workstream summaries | Ashley Whittaker |
| - Exception reporting on actions not completed | Ashley Whittaker |
| b) Deep Dive topic – Health needs and health provision | |
| - Children & young people’s priority issues | Grace Over/Mitch |
| - CCG Presentation | Tonia/Julia/Doreen |
| 5. Minutes of previous meeting and action points | All |
| 6. Forward Plan | All |
| - Local Offer website | |
| - Options to support navigation of the system for children, young people and parents. | |
| - Next deep dive on social care | |
| 7. AOB | All |

Future dates: 26 November 2019 – 9.30 – 11.30am