

Job vacancy title	Manager- Before, after school and holiday club
Provider's Name	Daisy Roots Parental Solutions
Provider's Address	St Mary's CofE School Strafford Road Twickenham TW1 3AD
Contact Name	Lauren Reeson
Phone	07540864722
Email	lauren@daisyrootstwickenham.co.uk
Job Description	<p>Daisy Roots is a well-established, family-run childcare solution provider in leafy Twickenham, set within an Ofsted "outstanding" primary school. Caring exclusively for St Mary's C of E school children. Up to 36 children every day before and after school</p> <p>.</p> <p>We have an excellent reputation within the community as being the best wrap around care in town with an extensive waiting list to prove it! After school places being gold dust!</p> <p>A well-oiled machine, our service is impeccable and our team 110% dedicated to providing home from home, thoughtful care for the children.</p> <p>What we do (in a nutshell!)...</p> <p>Daisy Root's Breakfast Club: serves breakfast and provides a selection of games and resources for the children before walking them to school.</p> <p>Daisy Roots After School Club: collects children from their classes, sets out a wide variety of free- play opportunities, games, books, lego and playground equipment (to name a few) a planned activity each day (cookery/ art/ sport), dinner and homework time.</p> <p>** DAISY ROOTS ALSO OFFERS A HOLIDAY CLUB (EACH SCHOOL HOLIDAY EXPECT THE LAST TWO WEEKS OF THE SUMMER HOLIDAY AND CHRISTMAS)- THE MANAGEMENT POSITION IS VACANT FOR THIS SHOULD YOU WISH TO APPLY FOR BOTH. THEREFORE THIS POSITION CAN BE TERM TIME ONLY OR YEAR ROUND**</p> <p>We are seeking an excellent team leader to oversee the planning of the above and therefore, the smooth daily running of our before and after school club.</p> <p>As Club Manager, you will be required to</p> <ul style="list-style-type: none"> be highly organised and self-motivated be punctual and reliable organise and maintain registers and essential paperwork work within the company's policies and procedures, ensuring staff do too manage and work alongside our well established, committed team of play workers, scheduling team meetings and training where necessary

	<p>supervise the children, ensuring their safety at all times engage in play, get the children involved in planning and choosing activities plan ahead for themes and topics, arranging fun activities and setting up resources for children to take part in meet and greet parents and provide them with feedback on their child's time at the club.</p> <p>We can offer you: a supportive, hardworking, energetic team a club which has a proven structure already in place with a family-like atmosphere opportunities for development within our extremely popular and successful organisation excellent rate of pay, up to £16p/h depending on a successful 3 month trial training in Paediatric First Aid, Child Protection/Safeguarding, Food Hygiene and GDPR (data protection) Please visit our website to download an application form www.daisyrootstwickenham.co.uk</p>
Days and hours of work	<p>Term time hours: 7:00AM-9:30AM & 2:30-6:30PM Monday- Friday</p> <p>(Optional/ additional role-Holiday Club hours: Alternating shift 7:00am-3:30pm/ 9:00am-6:30pm)</p>
Salary	<p>£13p/h, increasing to £16p/h (following a successful 3 month trial)</p>
Qualifications	<p>Ideally level 3 Childcare/ Play work qualification (although not essential) Paediatric First Aid (12 hour course) Food Hygiene (basic level 2) Safeguarding Prevent Duty and British Values GDPR training DBS *PLEASE NOTE THAT ALL THE ABOVE ARE DESIRED QUALIFICATIONS/ CERTIFICATES THAT A MANAGER WILL NEED. BUT DAISY ROOTS WILL FUND ANY NECESSARY TRAINING FOR THE RIGHT CANDIDATE</p>
Experience and skills required	<p>Essential requirements: Experience of working with 4 to 11 year olds (minimum 2 years) Experience of administration and IT skills Experience of working in a supervisory or management capacity (minimum 1 year) Delivering equal opportunities in a play setting Providing and facilitating safe, stimulating play Proven leadership skills</p>

	<p>Excellent communication skills together with sufficient understanding and use of English to ensure the well-being of the children</p> <p>Ability to work on own initiative, using judgement and common sense</p> <p>Understanding and delivering relevant procedures set out by Ofsted in regards to the Early Years Foundation Stage</p>
Any other information	<p>To summarise-</p> <p>You will be required to manage the breakfast club and after school club there is some essential training and certification required (that will be provided by Daisy Roots where necessary)</p> <p>you will be Enhanced DBS checked</p> <p>there will be an initial 3 month probation period</p> <p>close proximity to the setting is advantageous due to the pattern of work</p>
Closing date for applicants	Ongoing until position filled.
Position start date	ASAP

Job vacancy title	Deputy Manager - After School Care - The Nest
Provider's Name	Firm Foundations for Children and Adolescents CIC
Provider's Address	Firm Foundations Archdeacon Cambridge's School The Green Twickenham TW2 7EB
Contact Name	Margaret Ansell
Phone	020 8894 1154
Email	margaret@firmfoundations-cic.co.uk
Job Description	<p>Firm Foundations for Children and Adolescents CIC has been providing After School Care for 19 years. Four years ago we opened The Nest which provides after school care solely for 4 – 8 yr olds. We have been assessed as Outstanding by Ofsted and places at our club are in demand. We are based at Archdeacon Cambridge's School and currently care for children who go to Stanley and Trafalgar Schools as well.</p> <p>This exciting role provides opportunities for personal development and promotion for those with energy, ambition and commitment to the provision of quality childcare. You may have the experience and skills for this role already. Or you may know this is what you want to do but need more experience and training. We are happy to consider enthusiastic and committed trainees.</p> <p>You will be responsible for assisting The Manager in the day to day management, operation and development of The Nest in accordance with National and Local Guidance. A full job description is available on request please email us - or come and and visit.</p> <p>You are highly motivated with a desire to provide quality care for children in a group setting. You can use your initiative whilst working with others in a team in the best interests of the children. You understand the importance of providing services that promote development through play whilst keeping children emotionally and physically safe. You appreciate the importance of good nutrition and food hygiene. You understand the importance of effective communication with parents and carers.</p> <p>You are literate and numerate and can maintain records. You will be interested in your own professional development with a desire to acquire further skills through training.</p> <p>There may be additional opportunities to become involved in the administrative side of the organisation for those with an interest in running a business.</p>

Days and hours of work	21 hours a week including meetings and planning time Core Hours 2.45 pm – 6.30 pm Monday to Friday Term Time only (38 weeks) Additional hours maybe available during some school holidays working in the Chill Out Zone providing holiday activities for 8 – 14 yr olds.
Salary	Pay rate £8.90 to £12.32 dependent on experience and minimum wage requirements.
Qualifications	Ideally you will have an NVQ level 3 in playwork or early years. You need to be literate and numerate and hold a minimum GCSE grade C/4 or equivalent in English and Maths.
Experience and skills required	You will have worked with children in a group setting and held some level of responsibility. Some experience working with children with additional needs in a mainstream setting would be an advantage.
Any other information	An enhanced DBS and medical declaration will be required. You must be entitled to work in the UK. Please send us an email with a few lines explaining why you are interested in and suitable for this role and your CV. We will send you an application pack and invite you to visit us. If you have any questions please call Margaret on 020 8894 1154. Start January 2019 or as soon as possible after this date. You can find out more about us on our website www.firmfoundations-cic.co.uk
Closing date for applicants	Open until vacancy is filled.
Position start date	ASAP

Job vacancy title	Early Years Practitioner (KISH Nursery)
Provider's Name	KISH Nursery
Provider's Address	Woodville Road Ham Richmond TW10 7QW
Contact Name	Katharina Haselberger
Phone	07908 699320
Email	katharina@kish-london.co.uk
Job Description	<p>Act as key person to a group of children.</p> <p>Keep up to date records of achievement that are shared with parents and used as a basis for planning.</p> <p>Working alongside other staff, plan, develop And carry out a range of age appropriate activities.</p> <p>Liaise with parent/carers and other staff.</p> <p>Undertake certain domestic jobs (eg preparing for some meals and snacks, cleaning equipment, clearing away equipment, and ensuring that health and safety requirements are met).</p> <p>Be willing to attend training and development courses.</p> <p>Attend regular staff meetings.</p>
Days and hours of work	Mon-Frid 8.30am – 1.30pm (extended hours possible by September 2019. Term Time Only.
Salary	TBC
Qualifications	<p>Early Education Educator or NVQ2</p> <p>Paediatric First Aid</p> <p>Minimum of Basic Safeguarding Training</p>
Experience and skills required	<p>Adequate experience in Early Years</p> <p>Motivated to work outdoors and implement forest school ideas.</p>
Any other information	<p>KISH Nursery is looking for an Early Years Practitioner to join our established outdoor concept, which combines indoor learning and an outdoor focus. The ideal candidate will need to be motivated to work outdoors and actively involve children in outdoor learning. We are looking for motivated staff to join our team.</p>
Closing date for applicants	30/9/2019
Position start date	ASAP

Job vacancy title	Nursery Nurse (Kids Inc Nursery)
Provider's Name	Kids Inc Nurseries
Provider's Address	East Sheen SW14 7PR
Contact Name	Joanne Gardner
Phone	020 8598 2600
Email	careers@kidsincnurseries.co.uk
Job Description	<p>Benefits:- Childcare Discount Free Uniform Free DBS Birthday Off Pay above the National Living Wage regardless of age.</p> <p>Main Responsibilities:-</p> <p>To assist in developing and maintaining an attractive, educational play environment in line with the Early Years Foundation Stage.</p> <p>To promote children's personal, social & emotional development, communication and language and physical development and contribute towards meeting children's needs within the nursery day for security, nourishment, stimulation and rest.</p> <p>To contribute to the record keeping and planning cycle in order to ensure that children receive individual consideration, access and developmentally appropriate action towards promoting their developmental needs. Take responsibility to regularly complete own key children's records within agreed timescales.</p> <p>To work proactively within the staff team to identify and take responsibility for actioning activities that promote and extend the children's learning experiences.</p> <p>To recognise the contribution of self-development to personal, team and organisation aims.</p> <p>To recognise the influence of own practise for learners within the nursery unit and contribute to the development of learners through consistent expert role modelling.</p>

	If you are interested and have an NVQ Level 3 or equivalent, please send your CV to careers@kidsincnurseries.co.uk .
Days and hours of work	Monday-Friday 40 hours a week.
Salary	£22,000.00
Qualifications	Childcare Level 3 or above.
Experience and skills required	Childcare Level 3 or above.
Any other information	N/A
Closing date for applicants	30/8/2019
Position start date	ASAP

Job vacancy title	Playworker
Provider's Name	Daisy Roots Parental Solutions
Provider's Address	St Mary's CofE School (middle site) Strafford Road Twickenham
Contact Name	Lauren Reeson
Phone	07540864722
Email	lauren@daisyrootstwickenham.co.uk
Job Description	<p>Become a valuable part of a small, friendly, family-run BREAKFAST AND AFTERSCHOOL CLUB. Assist with day to day planning and activities at the club.</p> <p>Set up, pack away resources</p> <p>Help team to clean and tidy throughout session to ensure a safe play space</p> <p>Escort children to and from school</p> <p>Initiate/ support and engage in play wherever needed</p> <p>Supervise and assist children at breakfast or dinner time</p> <p>Listen to children read and support children at homework time</p> <p>Communicate with children, parents and teachers in a friendly approachable manner</p>
Days and hours of work	<p>Monday-Friday TWO shifts per day:</p> <p>Breakfast club 7:30-9am</p> <p>After-school club 2:30-6:30pm</p>
Salary	Up to £10p/h
Qualifications	<p>Current Paediatric First Aid Certificate</p> <p>Appropriate child protection training (basic safeguarding, PREVENT)</p> <p>Food safety level 2</p> <p>Enhanced DBS (registered to update service)</p> <p>*DAISY ROOTS WILL PROVIDE AND FUND THE ABOVE TRAINING SHOULD THE SELECTED CANDIDATE REQUIRE IT*</p> <p>Further training may be required and provided by Daisy Roots.</p>
Experience and skills required	<p>Experience of working with 4 to 11 year olds</p> <p>Understanding the varied/diverse needs of children and their families</p> <p>Understanding the issues of equal opportunities</p> <p>Excellent communication skills</p> <p>Excellent team player</p>

	Sound judgement and common sense Sufficient understanding and use of English to ensure the well-being of the children
Any other information	Above all, the best candidates will love to be with kids! Be very reliable, hardworking and have a good sense of humour.
Closing date for applicants	30/08/2019
Position start date	03/09/2019

Job vacancy title	Nursery Manager (Bright Beginnings Day Nursery)
Provider's Name	Bright Beginnings Day Nursery
Provider's Address	26 The Green Twickenham TW2 5AB
Contact Name	Lucy Ann Thompson
Phone	020 8755 1125
Email	lucy@brightbeginningsdaynurseries.com
Job Description	To assume responsibility for the daily operation of the Nursery. To ensure records are properly maintained. To ensure the nursery is a safe environment. To liaise with other professionals as necessary and ensure that all legal and statutory requirements are implemented.
Days and hours of work	Monday – Friday 8am – 6pm
Salary	£25,000
Qualifications	Level 3 in childcare or equivalent.
Experience and skills required	2 years post experience. Deputy Manager/ 3 rd in charge experience. Experience of Ofsted Inspections. Good communications skills. Works well under pressure. Good problem solving skills. Can work alone and in a team. Child protection awareness and reporting.
Any other information	Presentable and a team leader.
Closing date for applicants	31/8/19
Position start date	2/9/19

