

<b>Job vacancy title</b>	Montessori Teacher Position
<b>Provider's Name</b>	Kingston Vale Montessori Nursery School
<b>Provider's Address</b>	Kingston Vale Montessori St John's Church Hall Robin Hood Lane Kingston Vale London SW15 3PY
<b>Contact Name</b>	Georgia Symeon
<b>Phone</b>	020 8546 3442
<b>Email</b>	<a href="mailto:georgia@kvmontessori.co.uk">georgia@kvmontessori.co.uk</a>
<b>Job Description</b>	Long-established and popular Montessori Nursery in Kingston Vale SW15 is looking to recruit a qualified Montessori teacher from September. We require someone with a cheerful personality, excellent communication skills, fluent English, both written and spoken. This is a Key person position and will need a sound knowledge of the EYFS. Responsibilities include monitoring individual progress, planning learning activities and ensuring the nursery environment is safe and stimulating. We offer training opportunities to all our staff members to develop their skills.
<b>Days and hours of work</b>	Hours of Work: Monday to Friday between the hours of 8:30am - 1pm Term time only.  School website <a href="http://www.kvmontessori.co.uk">www.kvmontessori.co.uk</a>
<b>Salary</b>	Salary available on application
<b>Qualifications</b>	Montessori Diploma required
<b>Experience and skills required</b>	* Montessori approach to learning * A good working knowledge of the EYFS * Good communication skills and ability to speak and write English is essential.
<b>Any other information</b>	If you are interested, we would like to hear from you. Please send your CV to <a href="mailto:georgia@kvmontessori.co.uk">georgia@kvmontessori.co.uk</a>
<b>Closing date for applicants</b>	17-06-2019
<b>Position start date</b>	02-09-2019

<b>Job vacancy title</b>	Preschool Practitioner (Farfield Playbox)
<b>Provider's Name</b>	Fairfield Playbox
<b>Provider's Address</b>	Fairfield South, Kingston Methodist Church, KT1 2UJ
<b>Contact Name</b>	Hima
<b>Phone</b>	07448290730
<b>Email</b>	hbrebely@gmail.com
<b>Job Description</b>	<ol style="list-style-type: none"> <li>1. To help set out equipment for daily activities as required.</li> <li>2. To make new children and their parents welcome, taking time to get to know them, especially your own key children. To encourage children to try the full range of activities on offer, modelling how to use and play with different resources as appropriate.</li> <li>3. To keep observation and planning records on allocated key children each week in order to further their development, in accordance with the Early Years Foundation Stage. To compile a 'Learning Journey' booklet on each 'key child' and to ensure that parents see this on a regular basis. To complete Individual Development Maps and other assessments as required on key children. To conduct 2 year checks on key children and discuss these with parents.</li> <li>4. To attend Planning Meetings once a week or once a fortnight (depending on days worked) to discuss children's individual planning and to attend Staff Meetings held at least once a term. You will be paid for attending these meetings.</li> <li>5. To make drinks, prepare fruit/biscuits etc., wash up, do risk assessments and register the children's arrival and departure times. (On a rota basis).</li> <li>6. Toileting the children and seeing that toilets and potties are left clean each day. Changing nappies as required.</li> <li>7. To take turns (on a rota basis) supervising</li> </ol>

	<p>children taking part in messy, creative activities, physical play, snack time, stories and, possibly, singing – in small groups in the lower hall, outside area, upstairs hall or vestry.</p> <p>8. Dealing with the children and their parents in accordance with the Preschool’s policies.</p> <p>9. General cleaning up daily and putting equipment away.</p> <p>10. Occasionally preparing activities at home e.g. Cutting up shapes, collecting leaves, etc.</p> <p>11. Attending training in Child Protection and Behaviour Management, as well as occasional additional courses to update professional knowledge and improve practice.</p> <p>12. To undertake any other duties as required.</p>
<b>Days and hours of work</b>	<p>Two days a week from Tuesday to Friday from 9:10 till 12:45.  OUR NORMAL WORKING HOURS: 9.10 am – 12.45 pm or 9.25 am – 12.30 pm (short shift) on one (or more) of these days: Tuesday, Wednesday, Thursday, Friday (Term time only. We open 34 weeks a year)</p>
<b>Salary</b>	London Living Wage
<b>Qualifications</b>	<p>A relevant early years /childcare qualification equivalent to at least Level 2/Level 3.</p>
<b>Experience and skills required</b>	<p>* Good written and spoken communication skills in English. To be able to communicate effectively with children, parents and carers, and other members of the staff team. To include those for whom English is an additional language.</p> <p>Understanding of how to support children to learn and develop in the relevant areas of the Early Years Foundation Stage (EYFS)</p>

	<p>*</p> <p>Willingness and ability to work as part of a team and to establish good working relationships with colleagues. To have the ability to carry out duties under supervision. To demonstrate flexibility, adaptability and to be able to work in a busy, pressurised and constantly changing environment.</p> <p>*</p> <p>Self-motivated to produce good quality work. To be able to undertake tasks in an organised, methodical and accurate manner.</p> <p>*</p> <p>Good time management skills. An understanding of the issues relating to the additional needs of families and children.</p> <p>*</p> <p>Sensitivity to the needs and aspirations of all groups accessing Playbox: the disabled, the range of ethnic minorities, and religious, social and cultural backgrounds.</p> <p>*</p> <p>Ability to record observations of children and to use those observations to plan for the next steps in their development The skill and sensitivity to identify difficult child development matters and seek the support of Managers to address these with parents and carers.</p>
<b>Any other information</b>	<p>Commitment to own learning and professional development Ability to deal with sensitive and confidential issues in a professional and appropriate manner.</p>
<b>Closing date for applicants</b>	14/06/2019
<b>Position start date</b>	09/09/2019





