

Job vacancy title	Early Years Practitioner (Parkway Nursery School)
Provider's Name	Parkway Nursery School
Provider's Address	55 St Leonards Road East Sheen London SW14 7NQ
Contact Name	Miranda Boyd
Phone	07900 823923
Email	parkwaynurseryschool@gmail.com
Job Description	<p>We are looking to recruit 2 members of staff for a January start. We would like a qualified and non-qualified person to join our team.</p> <p>The roles will include:-</p> <p>Keeping developmental observations and records. Building and maintaining parent relationships. Arriving before the children to help set up activities for the morning.</p> <p>Qualified Person: NVQ Level 3 in Early Years</p> <p>Non-qualified person</p> <p>We are also looking for someone who is not qualified but has had some experience with children and enjoys being with them.</p> <p>You will need to show an enthusiasm and interest in children's' development and a desire to become qualified in childcare in the future.</p> <p>No previous qualifications, but evidence of working with children</p>
Days and hours of work	3,4 or 5 mornings a week 8.30am – 12.30pm We run during term times only for 36 weeks a year.
Salary	Dependent on qualifications and experience.
Qualifications	Qualified Person Level 3 in Early Years. Non-Qualified – no previous qualifications.
Experience and skills required	Working with children in a Nursery, School or Child Minding Setting.
Any other information	N/A
Closing date for applicants	31/3/19
Position start date	ASAP

Job vacancy title	Manager- Before, after school and holiday club
Provider's Name	Daisy Roots Parental Solutions
Provider's Address	St Mary's CofE School Strafford Road Twickenham TW1 3AD
Contact Name	Lauren Reeson
Phone	07540864722
Email	lauren@daisyrootstwickenham.co.uk
Job Description	<p>Daisy Roots is a well-established, family-run childcare solution provider in leafy Twickenham, set within an Ofsted "outstanding" primary school. Caring exclusively for St Mary's CofE school children. Up to 36 children everyday before and after school</p> <p>.</p> <p>We have an excellent reputation within the community as being the best wrap around care in town with an extensive waiting list to prove it! After school places being gold dust!</p> <p>A well-oiled machine, our service is impeccable and our team 110% dedicated to providing home from home, thoughtful care for the children.</p> <p>What we do (in a nutshell!)...</p> <p>Daisy Root's Breakfast Club: serves breakfast and provides a selection of games and resources for the children before walking them to school.</p> <p>Daisy Roots After School Club: collects children from their classes, sets out a wide variety of free- play opportunities, games, books, lego and playground equipment (to name a few) a planned activity each day (cookery/ art/ sport), dinner and homework time.</p> <p>** DAISY ROOTS ALSO OFFERS A HOLIDAY CLUB (EACH SCHOOL HOLIDAY EXPECT THE LAST TWO WEEKS OF THE SUMMER HOLIDAY AND CHRISTMAS)- THE MANAGEMENT POSITION IS VACANT FOR THIS SHOULD YOU WISH TO APPLY FOR BOTH. THEREFORE THIS POSITION CAN BE TERM TIME ONLY OR YEAR ROUND**</p> <p>We are seeking an excellent team leader to oversee the planning of the above and therefore, the smooth daily running of our before and after school club.</p> <p>As Club Manager, you will be required to</p> <ul style="list-style-type: none"> be highly organised and self-motivated be punctual and reliable organise and maintain registers and essential paperwork work within the company's policies and procedures, ensuring staff do too manage and work alongside our well established, committed team of playworkers, scheduling team meetings and training where necessary

	<p>supervise the children, ensuring their safety at all times engage in play, get the children involved in planning and choosing activities plan ahead for themes and topics, arranging fun activities and setting up resources for children to take part in meet and greet parents and provide them with feedback on their child's time at the club.</p> <p>We can offer you: a supportive, hardworking, energetic team a club which has a proven structure already in place with a family-like atmosphere opportunities for development within our extremely popular and successful organisation excellent rate of pay, up to £16p/h depending on a successful 3 month trial training in Paediatric First Aid, Child Protection/Safeguarding, Food Hygiene and GDPR (data protection) Please visit our website to download an application form www.daisyrootstwickenham.co.uk</p>
Days and hours of work	<p>Term time hours: 7:00AM-9:30AM & 2:30-6:30PM Monday- Friday</p> <p>(Optional/ additional role-Holiday Club hours: Alternating shift 7:00am-3:30pm/ 9:00am-6:30pm)</p>
Salary	<p>£13p/h, increasing to £16p/h (following a successful 3 month trial)</p>
Qualifications	<p>Ideally level 3 childcare/ Playwork qualification (although not essential) Paediatric First Aid (12 hour course) Food Hygiene (basic level 2) Safeguarding Prevent Duty and British Values GDPR training DBS *PLEASE NOTE THAT ALL THE ABOVE ARE DESIRED QUALIFICATIONS/ CERTIFICATES THAT A MANAGER WILL NEED. BUT DAISY ROOTS WILL FUND ANY NECESSARY TRAINING FOR THE RIGHT CANDIDATE</p>
Experience and skills required	<p>Essential requirements: Experience of working with 4 to 11 year olds (minimum 2 years) Experience of administration and IT skills Experience of working in a supervisory or management capacity (minimum 1 year) Delivering equal opportunities in a play setting Providing and facilitating safe, stimulating play Proven leadership skills</p>

	<p>Excellent communication skills together with sufficient understanding and use of English to ensure the well-being of the children</p> <p>Ability to work on own initiative, using judgement and common sense</p> <p>Understanding and delivering relevant procedures set out by Ofsted in regards to the Early Years Foundation Stage</p>
Any other information	<p>To summarise-</p> <ul style="list-style-type: none"> >You will be required to manage the breakfast club and after school club >there is some essential training and certification required (that will be provided by Daisy Roots where necessary) >you will be Enhanced DBS checked >there will be an initial 3 month probation period >close proximity to the setting is advantageous due to the pattern of work
Closing date for applicants	Ongoing until position filled.
Position start date	ASAP

Job vacancy title	Deputy Manager - After School Care - The Nest
Provider's Name	Firm Foundations for Children and Adolescents CIC
Provider's Address	Firm Foundations Archdeacon Cambridge's School The Green Twickenham TW2 7EB
Contact Name	Margaret Ansell
Phone	020 8894 1154
Email	margaret@firmfoundations-cic.co.uk
Job Description	<p>Firm Foundations for Children and Adolescents CIC has been providing After School Care for 19 years. Four years ago we opened The Nest which provides after school care solely for 4 – 8 yr olds. We have been assessed as Outstanding by Ofsted and places at our club are in demand. We are based at Archdeacon Cambridge's School and currently care for children who go to Stanley and Trafalgar Schools as well.</p> <p>This exciting role provides opportunities for personal development and promotion for those with energy, ambition and commitment to the provision of quality childcare. You may have the experience and skills for this role already. Or you may know this is what you want to do but need more experience and training. We are happy to consider enthusiastic and committed trainees.</p> <p>You will be responsible for assisting The Manager in the day to day management, operation and development of The Nest in accordance with National and Local Guidance. A full job description is available on request please email us - or come and visit.</p> <p>You are highly motivated with a desire to provide quality care for children in a group setting. You can use your initiative whilst working with others in a team in the best interests of the children. You understand the importance of providing services that promote development through play whilst keeping children emotionally and physically safe. You appreciate the importance of good nutrition and food hygiene. You understand the importance of effective communication with parents and carers.</p> <p>You are literate and numerate and can maintain records. You will be interested in your own professional development with a desire to acquire further skills through training.</p>

	There may be additional opportunities to become involved in the administrative side of the organisation for those with an interest in running a business.
Days and hours of work	21 hours a week including meetings and planning time Core Hours 2.45 pm – 6.30 pm Monday to Friday Term Time only (38 weeks) Additional hours maybe available during some school holidays working in the Chill Out Zone providing holiday activities for 8 – 14 yr olds.
Salary	Pay rate £8.90 to £12.32 dependent on experience and minimum wage requirements.
Qualifications	Ideally you will have an NVQ level 3 in playwork or early years. You need to be literate and numerate and hold a minimum GCSE grade C/4 or equivalent in English and Maths.
Experience and skills required	You will have worked with children in a group setting and held some level of responsibility. Some experience working with children with additional needs in a mainstream setting would be an advantage.
Any other information	An enhanced DBS and medical declaration will be required. You must be entitled to work in the UK. Please send us an email with a few lines explaining why you are interested in and suitable for this role and your CV. We will send you an application pack and invite you to visit us. If you have any questions please call Margaret on 020 8894 1154. Start January 2019 or as soon as possible after this date. You can find out more about us on our website www.firmfoundations-cic.co.uk
Closing date for applicants	Open until vacancy is filled.
Position start date	ASAP

Job vacancy title	Teaching Assistant
Provider's Name	Sudbrook School
Provider's Address	The Village Hall, Bute Avenue, Petersham TW10 7AX
Contact Name	Goli Adl
Phone	02089407021
Email	Office@Sudbrookschoo.co.uk
Job Description	Twice rated outstanding by Ofsted, Sudbrook School is committed to providing a child centered stimulating and inviting environment for children to learn through play. We require a teaching assistant with a Level 3 qualification in Early Years to join our highly qualified and dedicated team as of immediate start. The prospective candidate needs to have an enthusiastic approach to early year's education and a good understanding of the EYFS while working efficiently as a part of a team. As a Key Worker, good writing and communication skills are an absolute necessity. Working hours are 8.30 am-1.00pm with the possibility to work in the afternoon until 2.45 during term-time.
Days and hours of work	Monday-Friday 8.30 am-1.00 pm
Salary	To be agreed
Qualifications	Level 3 Qualification in Early Years
Experience and skills required	Good knowledge of EYFS Preferably First Aid Qualified Good knowledge of Child Protection
Any other information	The position is available for an immediate start
Closing date for applicants	31/3/2019
Position start date	ASAP

Job vacancy title	Deputy Manager (Chestnuts Nursery & Pre School)
Provider's Name	Chestnuts Nursery and Pre-school
Provider's Address	22 Strafford Road Twickenham TW1 3AE
Contact Name	Nikki Hewson
Phone	020 8892 0011
Email	chestnuts2@aol.co.uk
Job Description	<p>Job Title: Deputy Manager</p> <p>Hours: from 07:45 to 18:15, up to 50 hours per week, 51 weeks per annum. Option to work either a 07.45 – 16:00 or a 10.00 – 18.15 shift, a minimum of 4 days a week.</p> <p>Contract: Permanent contract with a 1 month probation period.</p> <p>Responsible Pre-school Manager and Business Manager</p> <p>Job Purpose:</p> <ol style="list-style-type: none"> 1. To work with managers to maintain the highest quality provision. 2. To promote excellent practice at all times. 3. To support and develop practice across the Early Years Foundation Stage. 4. To support and mentor other practitioners in the skills and behaviours that safeguard and promote good outcomes for children. <p>To work as part of the team to ensure the nursery / pre-school operates effectively. To act as a key educator to a group of children, to provide a safe, stimulating and caring environment which promotes children's spiritual, moral, cultural, emotional, intellectual and physical development.</p> <p>Aims and objectives: To provide high quality care and child centred play for children in partnership with parents and carers.</p> <p>Knowledge and Understanding of the EYFS</p> <ol style="list-style-type: none"> 1. Ensure that all practitioners understand the principles and content of the Early Years Foundation Stage and know how to put them in to practice. 2. Support other practitioners in their continuing professional development by role modelling

excellent practice.

3. Practice and promote current legal requirements, national policies and guidance on health and safety, safeguarding and promoting the wellbeing of children.

Effective Practice

1. To be accountable for the delivery of high quality provision within the setting.

2. Encourage other practitioners to have high expectations of all children and to demonstrate commitment to ensuring that they can achieve their full potential.

3. Establish and sustain a safe, welcoming, purposeful, stimulating and encouraging environment where children feel confident and secure and able to develop and learn.

4. Promote the use of informed observation and other strategies to monitor children's activity, development and progress, and to use this information to inform practice and respond to children's needs.

5. Plan and provide safe, appropriate continuous provision that supports children's learning and development.

6. Select, prepare and use a range of resources suitable for children's ages, interests and abilities, taking account of diversity and promoting equality and inclusion.

7. Actively support the development of children's language and communication skills.

8. Promote positive behaviour, self-regulation and independence through using effective behaviour management strategies and developing children's social, emotional and behavioural skills.

9. Promote children's rights, equality, inclusion and anti-discriminatory practice in all aspects of the setting.

10. Establish and maintain a safe environment and employ practices that promote children's health, safety and physical, mental and emotional well-being.

11. Encourage all practitioners to recognise when a child is in danger or at risk of harm and know how to act to protect them.

12. Support the process of effective assessment, recording and reporting on progress in children's development and learning and use this as a basis for differentiating provision.

13. Encourage all practitioners to talk to children, giving constructive and sensitive feedback to help children understand what they have achieved and think about what they need to do next.

14. Introduce maintain a positive and proactive culture amongst practitioners in being able to identify and support children whose progress, development or well-being is affected by changes or difficulties in their personal circumstances, ensuring staff know when to refer them to colleagues for specialist support.

Relationships with children

1. To ensure that all practitioners establish fair, respectful, trusting, supportive and constructive relationships with children, communicating sensitively and effectively with children from birth to the end of the foundation stage.

2. Encourage a culture of listening to children, paying attention to what they say and valuing and respecting their views.

3. Ensure all staff demonstrate the positive British values, attitudes and behaviour which the setting expects from the children.

Communicating and working in partnership with families and carers

1. Establish fair, respectful, trusting and constructive relationships with families and parents/carers, and communicate sensitively and effectively with them.

2. To work in partnership with parents / carers and other family members, providing formal and informal opportunities through which information about children's well-being, development and learning can be shared to improve outcomes.

Teamwork and collaboration

1. Establish and sustain a culture of collaborative and cooperative working between colleagues.

2. Influence and shape the policies and practices of the setting and share in collective responsibility for their implementation.

3. Contribute to the work of a multi-professional team and, where appropriate, coordinate and implement agreed programmes and interventions on a day-to-day basis.

	<p>Professional development</p> <ol style="list-style-type: none"> 1. Encourage all practitioners in the setting to develop and use skills in literacy, numeracy and information and communication technology to support their work with children and wider professional activities. 2. Play an active role in identifying and finding ways of meeting the professional development needs of practitioners in the setting. 3. Adopt a creative and innovative approach towards practice, by being open to opportunities for improvements, and encouraging staff to make suggestions. <p>Other duties typically associated with a Deputy Manager role:</p> <ol style="list-style-type: none"> 1. To be responsible for all setting staff, students and voluntary workers. Supervising and supporting all personnel within the setting in their day to day duties. 2. Reporting to the Manager about the efficient upkeep of the building and maintenance/stock of equipment, furnishings and fittings. 3. To deputise for managers in their absence.
Days and hours of work	from 07:45 to 18:15, up to 50 hours per week, 51 weeks per annum. Option to work either a 07.45 – 16:00 or a 10.00 – 18.15 shift, a minimum of 4 days a week
Salary	To be agreed
Qualifications	Level 3 or Early Years Teaching Qualification or equivalent.
Experience and skills required	<p>Job Title: Deputy Manager</p> <p>Knowledge and skills, qualifications, experience</p> <ul style="list-style-type: none"> • Level 3 or Early Years Teaching Qualification or equivalent • Experience with pre-school children at Room Leader or above is preferred. • Experience of working with parents and carers • Detailed knowledge and appreciation of the needs and development of children from birth to five years • Knowledge and understanding of Safeguarding

	<ul style="list-style-type: none"> • Ability to recognise that child care in the joint responsibility of the parent and the child carers and to encourage and develop appropriate links with parents • Ability to create a learning environment and to maintain appropriate systems and records relating to the care of the children • The ability to ensure that a safe and healthy environment exists for the children in the group • The ability and willingness to co-ordinate the team and work as a member of the team • The ability to oversee students and work placement staff and to monitor students' progress and complete paperwork when necessary <p>This post requires an Enhanced DBS check as there will be periods of unsupervised access to children. An Enhanced DBS and satisfactory references would be obtained prior to commencement of employment.</p>
Any other information	N/A
Closing date for applicants	30/6/19
Position start date	17/7/19

Job vacancy title	Level 2 Early Years Practitioner
Provider's Name	Chestnuts Nursery and Pre-school
Provider's Address	127 Colne Road, Twickenham, TW2 6RA
Contact Name	Nikki Hewson
Phone	020 8892 0011
Email	Chestnuts2@aol.co.uk
Job Description	<p>Job Title Early Years Practitioner – Nursery & Pre-school</p> <p>Hours: from 07:45 to 18:15, up to 50 hours per week, 51 weeks per annum. Option to work either a 07.45 – 16:00 or a 10.00 – 18.15 shift, a minimum of 4 days a week.</p> <p>Contract: Permanent contract with a 1 month probation period.</p> <p>Responsible to Nursery / Pre-school Manager, Deputy Manager</p> <p>Job Purpose: To be responsible for creating a positive and safe environment for the children where they are actively encouraged to learn and develop in line with the Early Years Foundation Stage Framework by:</p> <ul style="list-style-type: none"> • Having a good understanding of the Early Years Foundation Stage and be able to explain the importance of play in the children's learning and development • Understanding children's individual needs and helping to plan activities that support their development • Organising and participating in planned activities ensuring that all the children are fully participating and interacting • Carrying out regular observations of children to check progress • Keeping good and accurate records to ensure children's progress can be tracked and that parents <p>Job Title Early Years Practitioner – Nursery & Pre-school</p> <p>Hours: from 07:45 to 18:15, up to 50 hours per week, 51 weeks</p>

per annum. Option to work either a 07.45 – 16:00 or a 10.00 – 18.15 shift, a minimum of 4 days a week.
Contract: Permanent contract with a 1 month probation period.

Responsible to Nursery / Pre-school Manager,
Deputy Manager

Job Purpose:

To be responsible for creating a positive and safe environment for the children where they are actively encouraged to learn and develop in line with the Early Years Foundation Stage Framework by:

- Having a good understanding of the Early Years Foundation Stage and be able to explain the importance of play in the children's learning and development
 - Understanding children's individual needs and helping to plan activities that support their development
 - Organising and participating in planned activities ensuring that all the children are fully participating and interacting
 - Carrying out regular observations of children to check progress
 - Keeping good and accurate records to ensure children's progress can be tracked and that parents receive a good level of information about their child's progress.
 - Managing the children's routines
 - Promoting equal opportunities
 - Maintaining high standards of hygiene
 - Undertaking certain domestic jobs within the nursery i.e. preparation of snacks and meals, cleansing of equipment, nursery and laundry
 - Caring for the children's needs including helping them to eat, wash and toilet
 - Ensuring that the children are playing safely
 - Acting in line with Statutory Framework for the Early Years Foundation Stage and internal policies and procedures at all times
- To develop and promote positive and close relationships with the parents by:
- Welcoming children and parents on arrival and collection times
 - Making time to speak to parents by being available within the room at drop off and collection times
 - Discussing with parents any concerns that they

may have and escalate issues as appropriate

To act as a key work to specific children and have the responsibility for carrying out effective handovers with parents by:

- Ensuring a good summary of the child's day is given to parents highlighting any particular achievements/activities and ensuring that key information is relayed.
- Accurately obtain handover instructions from parents at arrival and collection times ensuring that all relevant information is passed onto to staff (including Key Carer) within the room
- Inputting informal observations onto Tapestry.
- Ensure all children's documentation and paperwork is checked and updated every 6 months and used to update a parent on their child individual progress at Parents Evenings

To have a good understanding of Health & Safety requirements ensuring that children are safeguarded from harm by:

- Having a good understanding of key H&S policies and procedures in the nursery
- Ensuring the environment is kept clean and safe and that any security measures in place are fully adhered to.
- Regularly checking environment and equipment to identify any potential risks and either remove these or escalate to a member of management team
- Undertaking a H&S induction to ensure a clear understanding of all key policies and procedures, specifically including:
 1. Accident Reporting
 2. Allergy management (special dietary requirements)
 3. Fire safety
 4. Child Protection policies & procedures (being able to recognise & respond appropriately if you have suspicions/concerns)
 5. Behaviour Management (how you manage challenging and promote positive behaviour)
 6. Correct moving, lifting & handling of children
 7. Food Hygiene
 8. Medication procedure
 9. Risk assessment (understand how to identify risks and minimise/manage them (including outside activities and outings)

Actively contribute to creating a positive environment within the nursery by:

- Being clear about everyone's roles and

responsibilities within the team

- Being a good team player and supporting others in the team
- Respecting and valuing the expertise each team member brings to the team
- Being personally well organised, reliable and dependable
- Attending and participating in team meetings, one to one meetings, training events and planning meetings to ensure best practices are shared and practice is developed
- Taking responsibility for continued professional development and work with the manager to agree a personal development plan including identifying different ways and methods to learn and improve practice
- Having clear understanding of own role and accountabilities and recognise what matters you can and cannot deal with. To escalate issues to the Head of Unit in a timely and appropriate manner
- Demonstrating a flexible approach and be willing to "pitch in" when things need to get done.
- Providing support for Students based in the room to ensure that they are learning and improving their skills and practice.
- Caring for the equipment within the room/unit including regularly cleaning and inspecting it to ensure it is safe and usable. If any items are defective and cannot be fixed to ensure that these are safely removed.
- Managing resources (arts and craft materials, electricity, heating, etc) to ensure waste is minimised. Example: turning lights off at the end of the day.
- Maintaining the room/unit environment to an acceptable standard of cleanliness and presentation to ensure a favourable impression is created for customers visiting the nursery helping to sell places
- Ensuring positive customers relations (see above) are developed and maintained to aid the retention of children within the nursery.

Aims and objectives:

To provide high quality care and play focused education for children in partnership with parents and carers.

Days and hours of work	07:45 to 18:15, up to 50 hours per week, 51 weeks per annum. Option to work either a 07.45 – 16:00 or a 10.00 – 18.15 shift, a minimum of 4 days a week.
Salary	To be agreed
Qualifications	Level 2 in Early Years, or currently studying Level 2
Experience and skills required	<p>Person Specification</p> <p>Job Title: Early Years Educator</p> <p>Knowledge and skills, qualifications, experience</p> <ul style="list-style-type: none"> • Level 2 in Early Years, or currently studying Level 2 • Direct work experience with babies, toddlers and pre-school children • Experience of working with parents and carers • Knowledge and understanding of EYFS • Knowledge and understanding of Working Together to Safeguard Children • Ability to recognise that child care is the joint responsibility of the parent and the child carers and to encourage and develop appropriate links with parents • Ability to create a learning environment and to maintain appropriate systems and records relating to the care of the children • The ability to ensure that a safe and healthy environment exists at all times for the children in the group • The ability and willingness to co-ordinate the team and work as a member of the team • The ability to oversee students and work placement staff and to monitor students' progress and complete paperwork when necessary • Understanding of the need to keep confidential records on children • The ability and knowledge to actively promote Equal Opportunities Policies within the Nursery and Pre-school.
Any other information	N/A
Closing date for applicants	16/7/19
Position start date	2/9/19

Job vacancy title	Early Years Practitioner (The Ivytree Nursery)
Provider's Name	The Ivy Tree Nursery
Provider's Address	35B High Street Hampton Hill TW12 1NB
Contact Name	Liane James
Phone	020 8941 3477
Email	ivytreenurseryltd@hotmail.com
Job Description	<p>Support and assist individual groups of children with all their learning activities aged 2 years to 5 years old.</p> <p>Recognise and report concerns and signs of abuse to the safeguarding officer in the setting.</p> <p>To encourage language and speech development.</p> <p>To help the children develop socially, emotionally and physically.</p> <p>To help the children become independent, confident and motivated.</p> <p>To help foster the children's positive self-image and respect for others including those from all communities.</p> <p>To communicate and liaise with colleagues, parents and all other professionals.</p> <p>To fulfil the requirements as a Key person recording the children's development records using EYLOG tablet based observations.</p>
Days and hours of work	Monday to Thursday 8.30am – 4.00pm
Salary	£9.50 -£13 per hour depending on qualifications.
Qualifications	<p>NVQ Level 3 in Early Years/Childcare as a minimum.</p> <p>Possible Level 2 but must be willing to train towards Level 3.</p>
Experience and skills required	<p>Work well within a team</p> <p>Reliable</p> <p>Good Timekeeper</p> <p>Kind, Caring and a love of working with the Early Years Sector</p> <p>Safeguarding Knowledge</p>
Any other information	Please email your C.V. to ivytreenurseryltd.com
Closing date for applicants	28/2/19
Position start date	28/2/19

Job vacancy title	Level 3 Early Years Practitioner (St Richards C of E Playgroup) X 2 Posts
Provider's Name	St Richards C of E Playgroup
Provider's Address	35 Forge Lane Haworth TW13 6UN
Contact Name	Kristy Bartlett
Phone	07986 783836
Email	pg.manager@strichardshanworth.org.
Job Description	<p>We are looking to recruit an enthusiastic and knowledgeable practitioner to join our close working and friendly team who are committed to giving the children in our car the best start.</p> <p>To assist with the planning of the curriculum using the Early Years Foundation Stage (EYFS) for guidance.</p> <p>To help with the set up for the daily programme and to help tidy away at the end of the session.</p> <p>To act as key person to a small group of children, liaising closely and building an effective relationship with parents/carers and ensuring each child's needs are recognised and met.</p> <p>To work in partnership with parent/carers and other family members.</p> <p>To advise the Manager of any concern e.g. health and well-being of the children, parents or the safety of equipment, preserving confidentiality as necessary.</p> <p>To take action to support the setting to achieve and maintain a minimum Good Ofsted rating at the next inspection.</p> <p>To teach children, offering an appropriate level of support and stimulating play experiences.</p> <p>To ensure that children are kept safe and that you understand when to follow child protection procedures,</p> <p>To support meal times within the setting.</p> <p>To actively participate at team meetings, supervision and appraisal meetings.</p>

	<p>To attend training courses as required and to take responsibility for personal development.</p> <p>To keep completely confidential any information regarding the children, their families or other staff, which is acquired as part of the job.</p> <p>To be aware of and adhere to all the setting's operational policies and procedures, e.g. health and safety, fire precautions, dropping off and collection of children, food safety, cleanliness of the setting.</p> <p>To ensure that adequate records are kept and updated regularly.</p> <p>To promote the setting to current parents and potential customers.</p>
Days and hours of work	<p>2 x posts term time only.</p> <p>8.15am – 3.15pm</p> <p>8.30am – 1pm</p>
Salary	£9.20 per hour
Qualifications	Applicants must have a recognised qualification such as NNEB, BTEC, and NVQ Level 3.
Experience and skills required	3 years post qualifying experience, preferably working with children aged between 2 and 5 years old.
Any other information	To start as soon as possible once references and DBS has been obtained.
Closing date for applicants	24/2/19
Position start date	23/4/19

