

## Our children's centres

Children's centres offer informal support for parents and a fun, friendly and safe place for your child to play and learn to help them get the best start in life.

For information on local services for childcare and families visit [www.afcinfo.org.uk](http://www.afcinfo.org.uk)

## Useful contacts

### Family Information Service

E: [fis@achievingforchildren.org.uk](mailto:fis@achievingforchildren.org.uk)  
T: 020 8547 5215

## For more information

Please visit our website for more information.

W: [www.afcinfo.org.uk](http://www.afcinfo.org.uk)

## Starting primary school

Children start school in the September of the school year in which they will become 5 years of age. This means most children are 4 years old when they start school.

You must make an application even if your child currently attends the nursery at your preferred school.

Information about primary school admission can be obtained either from the school itself or from School Admissions on 020 8547 4610.

Further information for parents is also available in the following publications.

- School prospectus
- Primary admission brochure available from Admission Team  
E: [kingston.admissions@achievingforchildren.org.uk](mailto:kingston.admissions@achievingforchildren.org.uk)
- W: [www.afcinfo.org.uk](http://www.afcinfo.org.uk)

## Translation advice

If you have difficulty reading this document because of a disability or because English is not your first language, we can help you. Please call our helpline on 020 8547 5000 or ask someone to call on your behalf.

2019/20

# Nursery education in Kingston schools

Local authority nursery applications close on **Friday 8 March 2019**

## How will my child benefit?

All early years settings follow the Early Years Foundation Stage (EYFS). The EYFS sets out the standards for learning, development and care of children from birth to 5 years old.

There are seven areas of learning and development. All of the areas are important and connected. The prime areas underpin children's learning and development. The prime areas are:

- communication and language (speaking, listening, understanding)
- physical development
- personal, social and emotional development

As your child grows, the prime areas will help them develop skills in the following four specific areas of learning:

- literacy
- mathematics
- understanding the world
- expressive arts and design

The learning experiences that practitioners plan will be suited to your child's unique needs and interests. Your child will take part in a wide range of playful learning activities both indoors and outside including:

- sharing stories, songs and rhymes
- talking with friends
- playing in groups and taking turns
- moving, exercising and being active
- finding out, creating, building, making
- counting rhymes and games
- exploring sounds and dancing
- pretending and imaginative play

Children will have opportunities to visit interesting places nearby and meet new people in their community.

## How do I choose which school?

Schools manage their own application process for nursery class admissions following guidance in this booklet. Schools produce a prospectus or information on their websites which will help you decide how suitable they are for your child. You should visit the school's website or contact the school directly for further information. Contact details and website addresses for each school are listed on pages 14 and 15 of this booklet.

You are also welcome to visit any school before you decide which to apply to. If you need to arrange a visit please contact the school beforehand.

## Questions to ask

- What are the chances of my child obtaining a nursery place at the school if it receives more nursery applications than it has places, bearing in mind the school's admission criteria?
- Does the nursery provide any extra care for children before or after nursery sessions?
- What sort of daily routine will my child follow at the nursery?
- How does the nursery keep parents informed of their children's progress?
- Is there flexibility around attendance?
- What are the attendance options?
- Are additional hours available?
- What sort of things will my child do whilst they are in nursery?
- What can I do at home to help prepare my child for nursery?

### Key dates

Applications close on  
**Friday 8 March 2019**

Places will be offered by  
**Friday 3 May 2019**

# How do I apply?

## School nursery classes

School nurseries can be attached to state schools, free schools or academies. School nurseries in Kingston manage their own nursery application process and should be contacted directly. Places are usually provided on a part time basis, five mornings or five afternoons a week, Monday to Friday, term time only.

However some schools may have a flexible offer. A summary of what school nurseries offer can be found on pages 8 to 9. You should also visit the school website for full details of their offer.



## Private provider

Private providers are Ofsted registered and could be privately owned or run by a voluntary sector committee. Independent schools and Ofsted registered childminders are also private providers who may deliver early years funding. Working within statutory guidance, private providers will decide their own application and admissions process and will decide how they deliver sessions funded by early education funding.

### Childminder

Childminders are self-employed child carers who deliver early education and childcare from their own home. Childminders can often offer flexible care including school drop off

### Day nursery

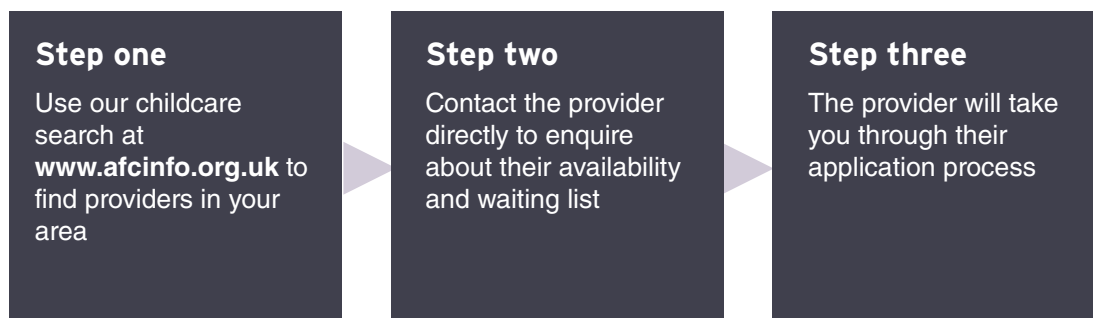
Day nurseries provide full or part time education and childcare for pre school children age 0 - 5 years. Day nurseries are normally open whole year round.

### Independent school

A fee paying preparatory school. These may take children from nursery age through to sixth form, normally term time only

### Pre-school

Pre-schools provide part time childcare for children age 2 to 5 years old, normally term time only



## Early education funding

**All children receive 15 hours of early education per week term time from the term after their 3rd birthday, this is known as a child's 'universal' entitlement.**

In addition, some families may be eligible for an 'extended' entitlement (known as '30 hours'). Families can find out if they are eligible and apply for an extended hours eligibility code by visiting [www.childcarechoices.gov.uk](http://www.childcarechoices.gov.uk)

### **In a school nursery**

All children attending a school nursery school will receive a 'universal' 15 hours of early education per week term time only for 3 and 4 year olds. Some schools may offer additional hours including the extended entitlement or they may work in partnership with private providers to enable working families to access their 30 hours entitlement.

Please always check what your school offers before applying for a place. Some school nurseries will only accept a 30 hours eligibility code where the child is accessing both their universal and extended entitlement together within the school i.e. in a full 30 hours place.

### **Within private providers and childminders**

You should contact private providers directly to enquire if they deliver early education funding and how they deliver funded hours as part of their wider offer. Some private providers may also deliver the 'extended' entitlement. Providers who are open for the whole year may stretch the funded hours across the whole year to support working families.

### **Claiming early education funding**

As funding is paid directly to schools and providers you will not need to make any payment for the agreed funded hours of early education. However there may be charges for any additional hours or services you access. Any charges should be made clear to you in advance as well as being clearly defined on any

## Questions

### **When can I apply?**

You should contact your chosen school nursery directly to enquire about when you can complete an application and register your child for a place. Please note that all applications will be considered in accordance with the admissions criteria after the closing date, and priority will not be given based on date of application.

### **What are my other options if my child does not get a place?**

If your child is not allocated a place at your chosen school nursery you could contact other schools with a nursery to enquire if they have any remaining places. You could also use our online childcare search at [www.afcinfo.org.uk](http://www.afcinfo.org.uk) to look for alternative providers.

### **What if I miss the application date?**

Please contact the school nursery you would like your child to attend to ask about their waiting list and availability. If your preferred school nursery cannot offer a space, you may wish to consider a private nursery or childminder.

### **If my child attends a maintained nursery will they automatically get a place in the reception class?**

No. It is important to note that attending a school nursery place does not guarantee a place in the main school. Separate and central admissions criteria apply to reception classes. These are available from the Primary School Admissions Team or on the website at [www.afcinfo.org.uk](http://www.afcinfo.org.uk).

### **What if my child has special educational needs?**

If you are concerned about your child and think that they may have special educational needs, you should talk to the school about this.

In most cases, your child's special educational needs will be met within the resources available in a mainstream school. If you need more information, please contact the Special Educational Needs Team on 020 8547 5872.

To find out more about local services and support for children with special educational needs or disabilities visit our Local Offer website [www.afclocaloffer.org.uk](http://www.afclocaloffer.org.uk)

## Summary of school nurseries' offer

Kingston Schools	1 Alexandra	2 Burlington	3 Castle Hill	4 Christchurch New Malden	5 Corpus Christi	6 Ellingham	7 Fern Hill	8 Grand Avenue	9 Green Lane	10 King Athelstan	11 King's Oak	12 Knollmead	13 Latchmere	14 Lime Tree	15 Lovelace	16 Malden Manor	17 Malden Parochial	18 Maple	19 Robin Hood	20 St Agatha's	21 St Johns	22 St Josephs	23 St Lukes	24 St Marys	25 Surbiton CCN	26 Tolworth
Total nursery places	52	104	104	52	52	52	52	52	34	52	104	26	78	52	52	52	26	52	52	52	52	52	26	106	52	
Additional intake January			✓			✓		✓	✓	✓	✓	✓					✓		✓		✓	✓	✓	✓	✓	
In year admission (if available)	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓		✓
* 30 hour places may be available		✓	✓	✓	✓	✓	✓	✓	✓		✓	✓			✓	✓			✓	✓	✓	✓	✓	✓	✓	✓
Paid for places may be available		✓	✓	✓	✓		✓	✓	✓		✓	✓			✓				✓	✓	✓			✓	✓	✓
Breakfast care may be available		✓	✓						✓							✓	✓		✓		✓				✓	✓
Lunch club may be available		✓	✓	✓	✓	✓	✓	✓	✓						✓	✓			✓	✓	✓	✓	✓	✓	✓	
After school care may be available		✓	✓					✓	✓							✓			✓		✓	✓			✓	✓
Holiday care may be available		✓	✓						✓										✓			✓			✓	✓
Places for 2 year olds may be available		✓	✓			✓				✓	✓				✓	✓									✓	✓

\* Please note, where a school delivers 30 hour places, this will slightly reduce the number of 15 hour places available

Information shown is correct at October 2018, ensure you visit the school website or contact them for full details

# How nursery places are allocated in schools

Your child must be 3 years old by 31 August to start in a nursery class in September. Where a nursery has an intake in January, your child must be 3 years old by 31 December, and for those with an intake in April your child must be 3 years old by 31 March.

If there are more applications than there are places available, places will be offered in the following order of priority.

1. Places will be offered firstly to looked after children or previously looked after children. Applications made under this criterion must be accompanied by details of circumstance and professionally supported evidence (eg, from a social worker).
2. Places will be offered next to children who have a brother or sister (sibling), including an adopted, foster, half or step brother or sister, living at the same address and attending Reception to Year 6 at the same school (or the paired junior school) at the time of admission. (September 2019)
3. Places will then be offered in cases of exceptional family, social or medical need (which must be described on the application and verified by professionally supported evidence) that makes the school concerned the most suitable one for the individual child.
4. Places will then be offered to children of members of staff who have been employed at the school for two or more years at the time of application and will continue to be employed at the school at the point of admission or the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
5. The remaining places will be offered to children who live nearest to the school, as measured by a straight line to the nearest school gate. All distances will be measured using School Admissions' geographical information system. For Ellingham Primary School (in Chessington) only, a child living in the Malden Rushett area will have priority over children who live nearer to the school but outside that area.

## Notes

To qualify for the highest priority, currently looked after and previously looked after children are defined as:

- children who are in the care of a local authority, or being provided with accommodation by a local authority in the exercise of their social services functions in accordance with Section 22 of the Children Act 1989, at the time an application for a school is made.

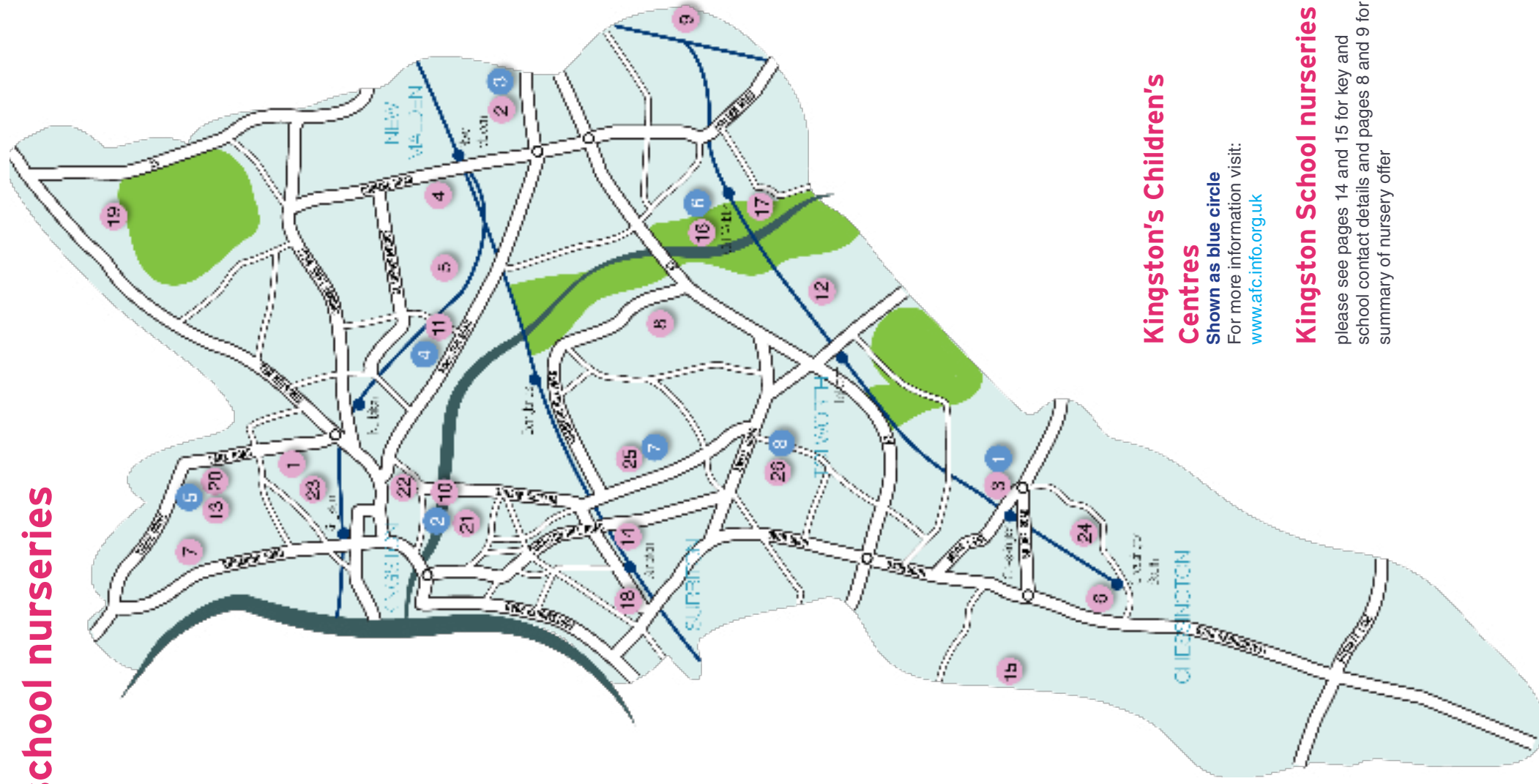
- children who were previously in the care of the local authority immediately before they were adopted under the Adoption and Children Act 2002, or became subject to a child arrangements order or special guardianship order.
- Please note that children adopted from overseas are not classified as children in public care and will not be considered under this criterion.
- Any offer of a place on the grounds of distance is conditional on the child living at the address provided on the closing date for application. A business address, a childminder's address, or any address other than the child's permanent home will not be accepted. Proof of address will be sought and may be the subject of further investigation. Temporary addresses will not be used for the purpose of administering applications.
- The Council uses a standard method of measuring home to school distance in a straight line using the School Admissions computerised geographical information system and data supplied by Ordnance Survey. The starting point of the measurement is a grid reference point, which is supplied by Ordnance Survey, within the property. The end point is measured to the nearest school gate where the school has more than one school gate. Please note that residents of every floor level in a particular block of flats are given an identical starting point, regardless of the distance to ground floor level.
- Please note that we do not consider educational reasons under criterion 3, as support for a child's educational needs can be met at any of our schools. Providing evidence does not guarantee that a child will be given priority at a particular school. In each case, a decision will be made based on the merits of the case and whether the evidence demonstrates that a placement should be made at one particular school above any other.
- Late applications will not be considered until after all applications received on time have been dealt with. As a late applicant, if your preferred nursery is unable to offer your child a place, your child's name will be placed on the waiting list in accordance with the published admission criteria.
- Each school reserves the right to seek verification of the information parents have given on the application form and to withdraw places if false information has been given.
- Where spaces are available children that will become 3 during the term (rising 3s) can be admitted to a local authority nursery at the school's discretion.

Parents are asked to note that the criteria are likely to be different for nurseries based in church primary schools as these schools set their own oversubscription criteria.

Each individual school will be able to advise you on their school's criteria.



# Map of school nurseries



## Kingston's Children's

## Centres

Shown as blue circle

For more information visit:

[www.afc.info.org.uk](http://www.afc.info.org.uk)

## Kingston School nurseries

please see pages 14 and 15 for key and school contact details and pages 8 and 9 for a summary of nursery offer

# List of schools with nursery classes

## 1 Alexandra Infant School

DfE number: 314 2031  
Alexandra Road, Kingston upon Thames  
KT2 6SE  
T: 020 8546 7176  
E: [alexandrasch@axi.rbksch.org](mailto:alexandrasch@axi.rbksch.org)  
W: [www.alexandra.kingston.sch.uk](http://www.alexandra.kingston.sch.uk)

## 2 Burlington Infant and Nursery School

DfE number: 314 2002  
Burlington Road, New Malden KT3 4LT  
T: 020 8942 1586  
E: [admin@burlingtoni.org.uk](mailto:admin@burlingtoni.org.uk)  
W: [www.burlingtoni.kingston.sch.uk](http://www.burlingtoni.kingston.sch.uk)

## 3 Castle Hill Primary School

DfE number: 314 2000  
Buckland Road, Chessington KT9 1JE  
T: 020 8397 2006  
E: [admin@castlehill.rbksch.org](mailto:admin@castlehill.rbksch.org)  
W: [www.castlehill.kingston.sch.uk](http://www.castlehill.kingston.sch.uk)

## 4 Christ Church New Malden CofE Primary School

DfE number: 314 3301  
Lime Grove, New Malden KT3 3TW  
T: 020 8336 7800  
E: [office@ccnm.rbksch.org](mailto:office@ccnm.rbksch.org)  
W: [www.christchurchnm.kingston.sch.uk](http://www.christchurchnm.kingston.sch.uk)

## 5 Corpus Christi Catholic Primary School

DfE number: 314 3500  
Chestnut Grove, New Malden KT3 3JU  
T: 020 8942 2645  
E: [office@corpuschristi.rbksch.org](mailto:office@corpuschristi.rbksch.org)  
W: [www.corpuschristikingston.co.uk](http://www.corpuschristikingston.co.uk)

## 6 Ellingham Primary School

DfE number: 314 2005  
Ellingham Road, Chessington KT9 2JA  
T: 020 8397 3864  
E: [office@elp.rbksch.org](mailto:office@elp.rbksch.org)  
W: [www.ellinghamschool.co.uk](http://www.ellinghamschool.co.uk)

## 7 Fern Hill Primary School

DfE number: 314 2037  
Richmond Road, Kingston upon Thames  
KT2 5PE  
T: 020 8247 0300  
E: [office@fernhill.rbksch.org](mailto:office@fernhill.rbksch.org)  
W: [www.fernhill.kingston.sch.uk](http://www.fernhill.kingston.sch.uk)

## 8 Grand Avenue Primary and Nursery School

DfE number: 314 2033  
Grand Avenue, Surbiton KT5 9HU  
T: 020 8399 5344  
E: [admissions@grandavenue.kingston.sch.uk](mailto:admissions@grandavenue.kingston.sch.uk)  
W: [www.grandavenue.kingston.sch.uk](http://www.grandavenue.kingston.sch.uk)

## 9 Green Lane Primary and Nursery School

DfE number: 314 2008  
Green Lane, Worcester Park KT4 8AS  
T: 020 8337 6976  
E: [office@glp.rbksch.org](mailto:office@glp.rbksch.org)  
W: [www.glpns.org.uk](http://www.glpns.org.uk)

## 10 King Athelstan Primary School

DfE number: 314 2032  
Villiers Road, Kingston upon Thames  
KT1 3AR  
T: 020 8546 8210  
E: [admin@kingathelstan.rbksch.org](mailto:admin@kingathelstan.rbksch.org)  
W: [www.kingathelstan.kingston.sch.uk](http://www.kingathelstan.kingston.sch.uk)

## 11 King's Oak Primary School

DfE number: 314 2035  
Dickerage Lane, New Malden KT3 3RZ  
T: 020 8942 5154  
E: [admin@kop.rbksch.org](mailto:admin@kop.rbksch.org)  
W: [www.kingsoak.kingston.sch.uk](http://www.kingsoak.kingston.sch.uk)

## 12 Knollmead Primary School

DfE number: 314 2007  
Knollmead, Tolworth, Surbiton KT5 9QP  
T: 020 8337 3778  
E: [enquiries@knollmeadprimary.co.uk](mailto:enquiries@knollmeadprimary.co.uk)  
W: [www.knollmeadprimary.co.uk](http://www.knollmeadprimary.co.uk)

## 13 Latchmere School

DfE number: 314 2014  
Latchmere Road, Kingston upon Thames KT2  
5TT  
T: 020 8546 7181  
E: [office@latchmereschool.org](mailto:office@latchmereschool.org)  
W: [www.latchmereschool.org](http://www.latchmereschool.org)

## 14 Lime Tree Primary School

DfE number: 314 2006  
South Bank Terrace, Surbiton KT6 6DG  
T: 020 8390 9544  
E: [admin@limetree.rbksch.org](mailto:admin@limetree.rbksch.org)  
W: [www.limetree.kingston.sch.uk](http://www.limetree.kingston.sch.uk)

## 15 Lovelace Primary School

DfE number: 314 2036  
Mansfield Road, Chessington KT9 2RN  
T: 020 8397 3265  
E: [office@lovelace.rbksch.org](mailto:office@lovelace.rbksch.org)  
W: [www.lovelace.kingston.sch.uk](http://www.lovelace.kingston.sch.uk)

## 16 Malden Manor Primary and Nursery School

DfE number: 314 2034  
Sheephouse Way, New Malden KT3 5PF  
T: 020 8337 9620  
E: [schooloffice@maldenmanor.rbksch.org](mailto:schooloffice@maldenmanor.rbksch.org)  
W: [www.maldenmanor.kingston.sch.uk](http://www.maldenmanor.kingston.sch.uk)

## 17 Malden Parochial CofE Primary School

DfE number: 314 3303  
The Manor Drive, Worcester Park  
KT4 7LW  
T: 020 8337 4804  
E: [office@mps.rbksch.org](mailto:office@mps.rbksch.org)  
W: [www.maldenparochial.co.uk](http://www.maldenparochial.co.uk)

## 18 Maple Infant School

DfE number: 314 2030  
Maple Road, Surbiton KT6 4AL  
T: 020 8399 3341  
E: [office@maple.rbksch.org](mailto:office@maple.rbksch.org)  
W: [www.mapleinfants.co.uk](http://www.mapleinfants.co.uk)

## 19 Robin Hood Primary School

DfE number: 314 2020  
Bowness Crescent, Kingston Vale  
SW15 3QL  
T: 020 8546 7388  
E: [office@robinhood.rbksch.org](mailto:office@robinhood.rbksch.org)  
W: [www.robinhood.kingston.sch.uk](http://www.robinhood.kingston.sch.uk)

## 20 St Agatha's Catholic Primary School

DfE number: 314 3503  
St Agatha's Drive, Kingston upon Thames KT2  
5TY  
T: 020 8546 3879  
E: [office@stagathas.school](mailto:office@stagathas.school)  
W: [www.stagathas.school](http://www.stagathas.school)

## 21 St John's CofE Primary School

DfE number: 314 3305  
Portland Road, Kingston upon Thames KT1 2SG  
T: 020 8546 7179  
E: [admin@stjohns.rbksch.org](mailto:admin@stjohns.rbksch.org)  
W: [www.stjohns.kingston.sch.uk](http://www.stjohns.kingston.sch.uk)

## 22 St Joseph's Catholic Primary School

DfE number: 314 3502  
The Fairfield, Kingston upon Thames  
KT1 2UP  
T: 020 8546 7178  
E: [office@stjosephs.rbksch.org](mailto:office@stjosephs.rbksch.org)  
W: [www.stjosephs.kingston.sch.uk](http://www.stjosephs.kingston.sch.uk)

## 23 St Luke's CofE Primary School

DfE number: 314 5200  
Acre Road, Kingston upon Thames  
KT2 6EN  
T: 020 8546 0902  
E: [office@stlukes.rbksch.org](mailto:office@stlukes.rbksch.org)  
W: [www.stlukes.kingston.sch.uk](http://www.stlukes.kingston.sch.uk)

## 24 St Mary's CofE Primary School

DfE number: 314 3311  
Church Lane, Chessington KT9 2DH  
T: 020 8397 9597  
E: [office@stmarys.rbksch.org](mailto:office@stmarys.rbksch.org)  
W: [www.stmarys.kingston.sch.uk](http://www.stmarys.kingston.sch.uk)

## 25 Surbiton Children's Centre Nursery

DfE number: 314 1001  
Alpha Road, Surbiton KT5 8RS  
T: 020 8390 2555  
E: [office@sccn.rbksch.org](mailto:office@sccn.rbksch.org)  
W: [www.surbitonchildrenscentrenursery.com](http://www.surbitonchildrenscentrenursery.com)

## 26 Tolworth Infant and Nursery School

DfE number: 314 2025  
School Lane, Surbiton KT6 7SA  
T: 020 8399 4231  
E: [www.tolworthschool.org.uk](http://www.tolworthschool.org.uk)  
W: [www.tolworthinfantsschool.co.uk](http://www.tolworthinfantsschool.co.uk)