**After school clubs 2018**

Achieving for children (AfC ) are running two after school clubs at Windham Croft Centre on Tuesday and Thursday 3.30 to 5.30pm for children and young people 8 years and over.

**Tuesday after school club** is for children aged 8 plus with complex health and/or physical disabilities. All children and young people at the Tuesday club will be supported on a one-to-one ratio.

**Thursday after school club** is for children aged 8 plus in Richmond for children and young people with moderate learning disabilities. The appropriate staff ratio will be determined with discussion with the child, parent and carer.

**The sessions are free to attend**

If there is a high demand for places we may not be able to offer the total requested sessions.   
Eight places available per club.

**Please circle or highlight the after school club you would like your child to attend.**

**Tuesday after school club** (starting on 30 October)

**Thursday after school club** (starting 1 November)

|  |  |
| --- | --- |
| **Applications for summer holiday places** | |
| Friday 28 September 2018 | Can start applying |
| Monday 15 October 2018 | Panel meets to allocate applications |
| Tuesday 16 October 2018 | Parents or carers will know the outcome of panel |
| Wednesday 17 October 2018 | Short Breaks Team will contact parent for carer for discussion about child |

**Child’s information**

|  |  |
| --- | --- |
| Child’s name: |  |
| Gender: | Date of birth: |
| Parent or carer name: | Parent or carer email:  Phone number: |
| Address: | Emergency telephone number:  Name and relationship to child:  Additional telephone number:  Name and relationship to child: |

**Permissions**

I give permission emergency medical treatment for my child Yes No

I give permission for my child to attend off site activities Yes No

I give permission for sun cream to be applied or given Yes No

I give permission to take photos of my child for use by AfC Yes No

I give permission for information or contact details to be held and stored securely by AfC and archived once my child no longer attends. AfC will only contact you in relation to these or future groups.

Signature of parent or carer………………………………………………………………………………………..

Date: .....................................

When you have completed this form, please email to:

Heidi Mansfield - [heidi.mansfield@achievingforchildren.org.uk](mailto:heidi.mansfield@achievingforchildren.org.uk)

**Information from and about your child**

**Insert Photo**

**My name is…**

**I like to be called…**

**I am years old**

**Here is what you need to know about my disability…**

**I like to…**

**I don’t like to…**

**These things make me happy…**

**These things make me sad or upset…**

**Things that stop me from getting sad or upset…**

**If I am sad or upset then please…**

**Some other things you should know…**

**Allergies:**

**Medical information eg, epilepsy or medications**



**My communication profile**

**Communication**

**How I communicate with you**

**Other communications….**

**Details….**

|  |  |  |
| --- | --- | --- |
|  | **Speaking** |  |
|  | **PECS** |  |
|  | **Signing** |  |
|  | **Pointing** |  |

**How to communicate with me**

**Other communications…**

**Details….**

|  |  |  |
| --- | --- | --- |
|  | **Speaking** |  |
|  | **PECS** |  |
|  | **Signing** |  |
|  | **Pointing** |  |

**Signature………………………………………….. Date………………………………….**