

# SEND Secondary Information Open Event



achieving  
for children

# Who are we?

- In the Pre 16 year groups (nursery to year 9) we have two teams of EHCP Coordinators with both a Principal Case Manager and a Senior EHCP Coordinator attached.
- Each case is allocated by surname. If you are not sure who your coordinator is we have lists of current coordinator and coordinator assistant allocations. This information is kept updated on the Local Offer.

# What we do.....

We are a team who manage the processes for Education Health and Care Plans (EHCPs).

This includes:

- Assessments
- Annual Reviews
- Managing the phase transfer process



# What is Phase Transfer?

- A Phase Transfer is when a child moves between phases of education, for example;
- Nursery to Reception
- Infants to Juniors (Key Stage 1 – 2)
- Primary to Secondary (Key Stage 2 – 3)
- School to post 16 provision.

# Preparation

- It is important for parents to do their research as early as possible.
- Parents should visit not only their preferred school/s but also any school/s that the LA may be considering.
- In your packs you will find information on all our secondary schools including mainstream, specialist resourced provisions and specialist schools.
- Schools will be holding open days during September and October and some schools will offer individual visits by appointment.



Tolworth Girls



Richard Challoner



**THE Auriga Academy TRUST**

Capella House



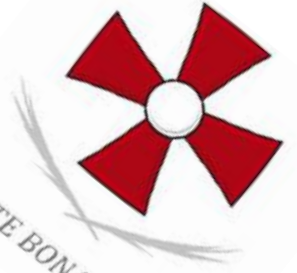
Richmond Park Academy



Orleans Park



CHRIST'S SCHOOL



VIDETE BONA DOMINI  
St Richard Reynolds



Clarendon School  
A place of learning for everyone



GREY COURT SCHOOL



Strathmore School



Teddington



HAMPTON HIGH



Waldegrave



Turing House



Twickenham School



The Gateway Centre

# Types of Schools and Provision

## Mainstream

A mainstream school is a maintained school, academy or free school which is not a special school. The vast majority of children with special educational needs will have their needs met in mainstream.

## Specialist Resourced Provision (SRP)

SRPs are based in mainstream schools and provide specialist teaching and targeted support with access to the mainstream curriculum. Specialist interventions may include therapies, such as speech and language.

## Enhanced Specialist Teaching Arrangement

Specialist teaching provision within a mainstream school.

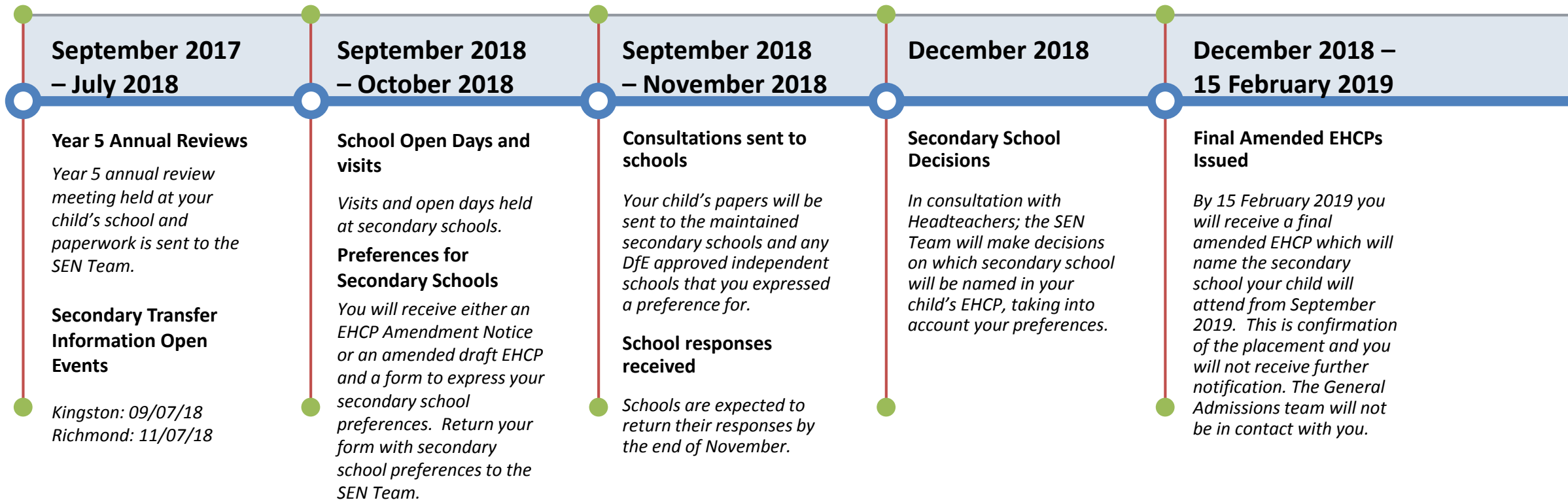
## Specialist Schools

A special school is a school that is specially organised to make special educational provision for children or young people with special educational needs.



# Primary to Secondary School Transfer Process for September 2019

## Timeline



# Timeline

- Secondary transfer starts from the Year 5 review which is held during academic year 17-18. Any amendments to the EHC plan will be based on the annual review.
- We will write to you in early September with either an amendment notice or an amended EHC plan asking you for your preferences for the secondary schools you would like your child to be considered for.
- You can express a preference for;
  - A maintained school and any form of academy or free school (mainstream or special)
  - A non-maintained special school
  - An independent school (where they have been approved for this purpose by the Secretary of State and published in a list available to all parents)
  - We strongly advise you put down 3 preferences as you may not be successful in getting your 1<sup>st</sup>.
  - If only one preference is given the LA will consult with the nearest appropriate schools in addition.
  - You will be given 15 days from receipt of the letter in which to respond, however if you need a little longer please contact your coordinator.

# Next Steps?

- As soon as we receive your preferences we will start consulting schools, if you have any additional paperwork you would like potential schools to consider you must let us know.
- The Local Authority will always send the following as part of the consultation to the schools
  - Education, Health and Care Plan
  - Appendices
  - Annual Review
- Responses to consultations will be received during the autumn term. When all responses are received the LA will take decisions on school placement, your coordinator may need to contact you during this time.
- You will receive a finalised plan naming your child's school no later than 15<sup>th</sup> Feb 2019. This will name the school your child will attend in Sept 19, this is confirmation of the place and you will not receive a further letter from the School Admissions team.
- We will try to comply with your parental preference as far as possible, but if you are not satisfied with the school that has been named please contact your coordinator and we will endeavor to resolve this.
- You will have the right to appeal if a resolution cannot be reached.

# Transition

Someone from your new placement will be invited to your child's next Annual Review to support transition



Please come and talk with us if  
you want more information or  
have any questions



Please let us know if you would like a copy of this presentation as  
this can be emailed to you