

# Childcare Provider Network

Spring 2018



**achieving**  
for **children**

# Agenda

- National & local updates
- Early Years SEN Inclusion Fund
  - Assessment matters
  - AfC Communications
  - Workforce Development Update

# National updates

- GDPR guidance (later)
- Bold Beginnings report

<https://www.gov.uk/government/speeches/amanda-spielmans-speech-at-the-nursery-world-business-summit>

- Unlocking Talent, Fulfilling Potential

<https://www.gov.uk/government/publications/improving-social-mobility-through-education>

# National updates cont...

## **Improve the quality of early years provision:**

Spread best practice from high performing local authorities, through a new £8.5 million 'system leadership' programme of sector-led peer support and challenge

Create a new £26m national network of school-led English Hubs to promote and share excellence with a particular focus on reception year

Invest £20m in school-led professional development for early years practitioners to support early language and numeracy development

Ensure the outcomes described by the Early Years Foundation Stage Profile better align with the starting point of year one teaching, with particular regard to strengthening literacy and numeracy in the early years

Identify and sharing best practice on what should be taught in reception year

# National updates cont...

## Strategic School Improvement Fund - Round 3

Launched December, open until 20 April

-<https://www.gov.uk/guidance/strategic-school-improvement-fund>

Includes strengthened the EY content:

clarifying in the guidance that as well as supporting schools to improve reception outcomes, projects can also support EY providers that feed those schools.

including a new eligibility criterion that focuses on EYFSP outcomes.

Currently planning comms to the EY sector to both raise the profile of the fund, and encourage those who can apply (teaching schools, MATs and LAs) to do so.

# National updates cont...

## Consultation –Level 2 qualification criteria

<https://consult.education.gov.uk/childcare-providers-and-regulation/improving-level-2-qualifications-for-the-early-edu/>

Expert Reference Group has developed draft level 2 criteria which will set the minimum skills and knowledge that learners must demonstrate to achieve a qualification that will allow them to be counted in the level 2 staff ratios.

A public consultation on the draft criteria was launched on 07 December  
Consultation closes **28 February 2018**

Awarding organisations will use the new criteria to develop new, more robust, qualifications.

This will help in up-skilling the workforce and enable employees and practitioners to identify suitable qualifications.

# Guidelines for the public health management of scarlet fever outbreaks in schools, nurseries and other childcare settings October 2017



Public Health  
England

**Interim guidelines for the public health  
management of scarlet fever  
outbreaks in schools, nurseries and  
other childcare settings**

# General Data Protection Regulation (GDPR)

---

The GDPR will replace the current Data Protection Act 1998 and will take effect from 25 May 2018

There are six areas known as the Privacy Principles:

1. You must have a lawful reason for collecting personal data and must do it in a fair and transparent way.
2. You must only use the data for the reason it is initially obtained.
3. You must not collect any more data than is necessary.
4. It has to be accurate and there must be mechanisms in place to keep it up to date.
5. You cannot keep it any longer than needed.
6. You must protect the personal data

There is a further principle - accountability - you must show that you have measures in place to demonstrate how you are complying with the legislation.

There is also an expectation staff are trained on data protection and that settings have clear policies and procedures



# General Data Protection Regulation (GDPR)

Areas to consider:

**Appointing a data protection officer** - you will need an individual who leads on data compliance

**Privacy notices** - you must tell people how and why you need their data, who you share it with and how long you will keep it

**Individual rights** - people will have new rights on collection, access and deletion of their data

**Consent** - you must show consent was given and people actively opt-in

**Data agreements** - you will need written arrangements with anyone processing data for you.

**New projects** - data protection must be incorporated into new projects at the development stage

**Breach notification** - you must notify the Information Commissioner's Office (ICO) with 72 hours of a data breach

**Fines** - you can be fined significant amounts if not compliant

For more information go to: <https://www.pre-school.org.uk/preparing-your-early-years-setting-gdpr>

<https://ico.org.uk/for-organisations/guide-to-the-general-data-protection-regulation-gdpr/>

<https://ico.org.uk/media/1624219/preparing-for-the-gdpr-12-steps.pdf>

<https://ico.org.uk/for-organisations/resources-and-support/data-protection-self-assessment/data-controllers/>

# Local updates

## Elanor - local updates

- Moderation
- Team updates
- Audit visits Spring 2018

## Team - local updates

- AfC communications
- EYSIF
- SEND e-News
- Workforce development
- Safeguarding
- Assessment
- Transition

For any Early Years related queries please email:

[early.years@achievingforchildren.org.uk](mailto:early.years@achievingforchildren.org.uk)

Please **do not** use 'Contact us' on AfC info

Queries can include:



- Early Education Funding
- Joining the Directory of Providers
- Upcoming training sessions
- Queries relating to your improvement and inclusion advisor (safeguarding/wellbeing)

For parents, please refer them to:

[fis@achievingforchildren.org.uk](mailto:fis@achievingforchildren.org.uk)



## (James) AfC communications

The following website may be of use to you  
(for full links please email

[james.willats@achievingforchildren.org.uk](mailto:james.willats@achievingforchildren.org.uk)):

- [www.afcinfo.org.uk](http://www.afcinfo.org.uk)
  - Provider portal
  - Childcare search
  - 30-hours
- [www.gov.uk/help-with-childcare-costs](http://www.gov.uk/help-with-childcare-costs)
- [www.childcarechoices.gov.uk](http://www.childcarechoices.gov.uk)
- To book a Provider Portal training session or for 30-hour training, please visit [afccpdonline](http://afccpdonline) click on 'Early Years and Childcare' and use the Keyword search bar to search for either training session.

A reminder for any providers on the Directory of Providers (those who claim for Early Education Funding):

Please notify us when a member of staff who has access to the provider portal (has their own account), leaves the setting, so we can remove their provider portal access.



**AFC FIS Live**

Version 17.3.10229

© 2018 Servelec Synergy Ltd

## FIS Provider Portal

Part of the Synergy Software Suite

Sign In

User Name:

Password:

[Forgotten your password?](#)

Sign In



# (James) AfC communications

[Request a new user account for your setting here](#) (opens a Google form)

- All providers should preferably have at least two accounts.
- Any more than three is too many.
- If you have had a change of management/senior staff recently please enquire into your current provider portal account situation.

# (James) 30 Hour Updates

## Eligibility codes update:

- A mid-term audit has been carried out. Check the portal to check if parents are in the grace period and remind them to reconfirm.
- For codes that have been given to you for the first time, this **must** be validated at the **start of the summer term** to ensure that code is valid for that funding period (please check the start date, end date and grace period end date)
- A child **cannot** start taking up the 30 hours with you for the first time whilst in grace period.

## Training coming up:

1. An introduction to 30 hours  
King Charles Centre: Monday 26 February, [2-4pm](#) or [7-9pm](#)
2. 30 Hour Workshop Funding Models and Compliance  
King Charles Centre: Wednesday 7 March, [2-4pm](#) or [7-9pm](#)

Visit CPD Online to book.

## AfC info

Information for families, children and young people in Kingston and Richmond, all in one place



Information for the community including parents, carers, and professionals



Including:

- Childcare and education
- Family support services
- Information for childcare and other professionals

Go to the Community Information pages



AfCinfo currently contains information and advice on the following:

- Early Years and Childcare
- Family Information Service
- Parenting support
- Children's Centres
- Leisure activities for families and children
- Emotional Health Service
- Education and employment advice for young people
- Leisure activities for young people
- Advice and support for young people on health and social issues
- Volunteering and participation activities for young people
- SEND Local Offer for families including children and young people with disabilities

More subjects may be added as the website grows.

Please can you make sure all families and staff colleagues know about the website. It would help if you could signpost to [www.afcinfo.org.uk](http://www.afcinfo.org.uk) from your setting websites, if you have one, and add information in newsletters and information packs for parents and carers.



Information for families including children and young people aged 0 - 25 years with special educational needs or disabilities.



Including:

- Education, Health and Care provision
- Short Breaks including leisure and social activities
- Employment and training options

[Go to the SEND Local Offer pages](#)



Information for Young People



Including:

- Youth Services
- Emotional Health support
- Activities and events

[Go to the Young People's pages](#)



Information for the community including parents, carers, and professionals



Including:

- Childcare and education
- Family support services
- Information for childcare and other professionals

[Go to the Community Information pages](#)



# Early Years SEN Inclusion Fund

The window for applications is **now open** and will remain open until **Friday 2nd of March**.

Background information, guidance and top tips can all be found on the AfC Info site here:

<https://www.afcinfo.org.uk/pages/community-information/information-and-advice/information-for-childcare-professionals-working-in-kingston-and-richmond/special-educational-needs-and-disability-send/early-years-special-educational-needs-inclusion-fund-eyesif>

Before applying:

- Have you sought advice from your Inclusion and Improvement Adviser, or SENCo if you are a school?
- Have you received parental consent prior to making this application? You will be required to upload this at the start of your application.
- Are you able to evidence the assess, plan, do and review process in practice?
- Have you reviewed at least one Individual Targeted Plan (ITP)?
- Is there evidence that the setting SENCo has supported the application?
- Has the setting manager reviewed the information on this form? They need to agree that all information is accurate as applications are subject to audit.



# Early Years SEN Inclusion Fund

## Applications will be rejected if:

- Inclusive practice is not evident
- Current parental consent has not been submitted with the application
- There is no evidence of the assess, plan, do review in place
- Where the request is for a '1-1' member of staff as we are unable to fund individual members of staff.
- Lack of clear evidence of targeted interventions by the setting prior to application
- There is no evidence of reviews having taken place
- There is no evidence of parental involvement in reviews
- Where no Individual Targeted Plan (ITP) has been submitted
- Where information is insufficient to allow the panel to make an informed decision
- Where applications are received past the submission deadline
- Where the setting or school SENCo has not been involved
- Where the manager has not signed and agreed the terms and conditions

# SEND e-News

---

- Have you signed up for our Early Years SEND Newsletter?
- This is a fortnightly update focussing on all aspects of SEND in the early years, both locally and nationally.
- Each issue includes events, top tips, useful websites and signposting to training.
- If you are not yet signed up and want to be included in the distribution list then please email [james.willats@achievingforchildren.org.uk](mailto:james.willats@achievingforchildren.org.uk) and he can add you directly to the mail out.

# Assessment matters

---

**0 to 11 months** - Babies

**Babies 8 to 20 months** - Older babies

**16 to 26 months** - Toddlers up to 2 years old

**22 to 36 months** - Children who have turned 2 years old and will become 3 years old. This group would include those accessing 2 year old early educational entitlement

**30 to 50 months** - Children of 3 and 4 in pre-school rooms and nursery classes

**40 to 60 months** - Children in their Reception year

**Early Learning Goals** - Early Learning Goals (ELGs) these are not the same as 40-60 months. Children at the end of the Reception year, prior to transition into Year 1.

**E** - emerging

**W** - working within

**S** - secure

**C** - competent

# Workforce Development



# **Signs of Safety: Training Update**

## **Signs of Safety Briefing**

This half day briefing for all those working with children, young people or their families (regardless of role) and would like to find out more about the Signs of Safety approach.

## **Signs of Safety: 2-day Foundation**

This is the standard training module for practitioners involved in completing assessments and wanting to use the Signs of Safety approach. It is designed for all practitioners, supervisors and managers working with children where there are concerns about their safety and well-being.

# What is Signs of Safety?

A strengths based approach to working with children & families.

Initially started as a model in Child Protection Conferencing, applicable across sectors and practice

## **Core principles**

- Families are worth doing business with
- Collaboration & partnership
- Constantly thinking critically
- Based on every day life of the child
- Celebrating success
- Language families and children can understand

## Dates

---

**Signs of Safety Briefing**  
**Friday 23 February 13:00-16:00**  
**King Charles Centre, Surbiton**

**Signs of Safety: 2-day foundation**  
**Tuesday 8-9 May 09:30-16:30**  
**Twickenham Training Centre**

All dates are advertised & available to book  
through AfC CPD Online

# Training needs analysis

---

Top three courses you would like to see in the next academics years training programme



- The General Data Protection Regulation (GDPR) will come into force on 25 May 2018. This is a European legislation which will largely replace the current Data Protection Act in England and Wales. The UK government is also in the process of drafting a new Data Protection Act in line with GDPR, which contains some UK-specific rules. This is due to be introduced later in 2018.
- Briefing Monday 5 March 2018
- 9-11 am - King Charles Centre
- Book via AfC CPD Online

# Courses coming up

English as an Additional Language (EAL) - supporting young children learning to talk in a bilingual environment	Wednesday 28 February 2018
Two Year Old Funding Bespoke Support Sessions	Thursday 1 March 2018
Moderating of Assessments: Nurseries, Pre-schools, Children's Centres and Maintained Nursery Classes - West Cluster	Thursday 1 March 2018
Manual Handling for Staff Working with Children and Young People	Thursday 1 March 2018
Bouncing Back: Supporting Resilience in Practitioners	Friday 2 March 2018
Lego Therapy	Monday 5 March 2018
Communication Friendly Baby Rooms	Tuesday 6 March 2018
Moderating of Assessments: Nurseries, Pre-schools, Children's Centres and Maintained Nursery Classes - Any Cluster	Thursday 8 March 2018
Child & Young Person Development - Impact on Practice – Level 2	Friday 9 March 2018
Fire Safety – Management of Premises	Friday 9 March 2018

# Safeguarding

---

- Allegations against staff or volunteers - parent /or carer's guide
- PANTS poster updated and packs for professionals

For further information please see:

<https://www.nspcc.org.uk/preventing-abuse/keeping-children-safe/underwear-rule/>

# Food and drink guidelines

- The new guidance was updated in 2017 and reflects the government's dietary recommendations for children aged 6 months to 5 years. It sets out the food and drink guidelines for early years settings in England.
- The Eat Better, Start Better pack is available for purchase or download from the Action for Children website.
- It includes the updated guidance, nutritional information cards, and fact sheets on promoting and supporting healthy eating in early years settings, allergen information, catering for special dietary requirements, and healthy packed lunches.
- [www.actionforchildren.org.uk/resources-and-publications/information-guides/eat-better-start-better/](http://www.actionforchildren.org.uk/resources-and-publications/information-guides/eat-better-start-better/)

# Transition Feedback



# Transition - Key messages

- Sign up for the transition evening during the **Autumn** term via CPD Online
- Put date in the school diary
- In **April** school places are released. Initial indications of pupil names should be known by school.
- Schools contact families for acceptance of place. Ensure that the form contains space for previous settings attended.
- Once forms are in by mid **May**, school to check the previous setting information and follow up with parents (School office to call) to get the information before the evening
- Once all current pre school settings are known, EYFS Leads to contact settings to visit children and remind them about the transition evening. It may be helpful to check if they intend to arrive in the earlier or latter part of the evening so you have an idea of anticipated arrival times of feeder settings
- EYFS Leaders to contact any out of borough settings and invite them to book onto the transition evening. AfC to allow them to book free of charge
- By **June** a list of children **including their current pre school setting** to be issued to staff attending the transition evening - **this is essential information to bring**

# Transition - Key messages

- Plan a rota of who will be attending and when during the transition
- Nursery teachers to complete their IDMs and transition summaries before the transition evening
- Ensure you arrive a little before the start of the transition event and sign in
- Find your room / table and settle in
- Once you have seen everyone please sign out before you leave

Please remember:

This is not an opportunity to question extensively the providers, nor is it the time to query or question any assessment judgements made. However, feel free to use this opportunity to make note of who you will target to make links with and invite to moderation activity in the future. The focus of this evening is on making relationships across the sector and quality information sharing for the good of the children.

# Transition Feedback

The success of this evening rests on the attendance of all schools and all childcare providers.

It's really important that all childcare providers attends to hand over information for every child transitioning into school. The face to face element of the evening is an additional opportunity to tell their new teachers about children who may

<b>EY 17/426</b>	Starts: Tuesday 19 June 2018 16:45 - 18:45
'Smooth Transitions'- A Transition Evening to support the transition process - Richmond	Venue: Twickenham Training Centre
<b>EY 17/427</b>	Starts: Tuesday 26 June 2018 16:45 - 18:30
'Smooth Transitions'- A Transition Evening to support the transition process - Kingston	Venue: King Charles Centre Surbiton

For the academic year 2017-2018 the evening will run as follows:



[early.years@achievingforchildren.org.uk](mailto:early.years@achievingforchildren.org.uk)

020 8547 5215

---



achieving  
for children