Parent Declaration Form

- This page allows you to gather the information needed to carry out a validity check on codes
- Consent must be gained before carrying out validity check



Early Education Funding
Parent Declaration for 2, 3 and 4 Year Old Funding

101 Children										
*Please complete your info	rmation in full. You	will only need to comple	ete box number 2 ('in blue) if you						
are eligible to access 30 hours and have an 11 digit eligibility code.										
2 year old – starts fr		•								
3 & 4 year old (universal 15 hour funding) – starts from the term after third birthday										
3 & 4 year old (ex	tended 15 hou	r funding) – starts fr	om the term after t	hird birthday and						
an eligibility code has been is	ssued.	ο,		•						
•										
Name of Childcare Pro	vider:									
1. Child's Details										
Forename		Middle Name(s)								
0		Name by the Late								
Surname		Name by which child is known (if different)								
Date of Birth		Gender	Female	Male						
(dd/mm/yyyy)										
Documentary		Document recorded								
proof of DoB type		by (staff member name)								
(e.g. birth		and date document								
certificate,		recorded								
passport)		(dd/mm/yyyy)								
Special Educational Ne	eds (tick which o	one applies)								
SEN Support		Education Health and	d Care Plan							
2. Additional details for	or children claim	ing 30 hours free ch	ildcare (to be com	pleted by parents						
o are engible to access 3	0 hours)									
Parent/carer		30 hours eligibility								
National Insurance		code: (e.g								
Number		50005678912)								
I (PRINT name)			agree that	the information I						
have provided above can b										
access information from ot										
code. (Please refer to the	-		vanially of my oo .	iours engionity						
	Parent/Carer/Gu	ardian with legal responsi	ibility							
	Print									
Signed	Name		Date	:						

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- It is important that section 5 is completed accurately by the parents.
- This is where they must share information on any other setting that their child may be attending
- This is also where the parent must choose which setting will be claiming the universal hours and the extended hours

3. Child address details								
Address line 1								
Address line 2								
Address line 3		Town						
County		Postcode						

4. Child's ethnicity (tick which one applies)								
Any Other Asian Background Black African Traveller of Irish Heritage								
Any Other Black Background		Black Caribbean		White British				
Any Other Ethnic Background		Chinese		White Irish				
Any Other Mixed Background		Gypsy / Roma		White & Asian				
Any Other White Background		Indian		White & Black African				
Bangladeshi		Pakistani		White & Black Caribbean				
Prefer not to say (refused)								

5. Setting and attendance *details

- You need to agree and complete this Declaration Form with each setting your child attends for their early
 education entitlement of 15 or 30 hours per week in order to ensure that funding is paid fairly between
 them.
- Your child can attend a maximum of two sites in a single day and if your child attends more than 1 setting
 we will split the funding fairly between the settings
- In the case where you cease to meet the eligibility criteria for 30 hours, you may choose which provider you continue to take up your child's universal 15 hours entitlement

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		Dec	laratio	of Fur	nding D	etails				
Setting Name(s)	Universal (15 hours) /Extended (15	lease	lease enter total free entitlement hours attended						Number of	
		Лon	Tue	Wed	Thur	Fri	Sat	Sun	of hours per week	weeks per year

Parent Declaration Form

- The declaration form should be signed **termly** to confirm that nothing has changed
- If something has changed, parents will be required to complete and sign a new parent declaration form
- The three terms must not all be signed at once

6. Early Years Pupil Premium (EYPP)

The Early Years Pupil Premium (EYPP) is an additional sum of money paid to childcare providers for children of families in receipt of certain benefits. This funding will be used to enhance the quality of their early years' experience by improving the teaching, learning, facilities and resources. For more information please speak to your childcare provider.

If you believe that your child qualifies for EYPP please provide the following information for the **main benefit holder** to allow the local authority to confirm eligibility and enable your setting to get additional funding to improve outcomes for your child. (*Please ask your nursery manager or refer to web guidance for further details* https://www.gov.uk/guidance/early-years-pupil-premium-guide-for-local-authorities.)

Please tick one of the boxes to	AO	RO	SG (Special	LAC						
the right to indicate if your child	(Adoption	(Residence	Guardianship	(Looked						
has specific eligibility for EYPP:	Order)	Order)	Order)	After Child)						
Please complet	Please complete details below for main benefit holder if none of the above criteria apply									
PARENT NATIONAL										
PARENT NATIONAL	ASYLUM SUPPORT	PARENT DATE OF BIRTH (DD/MM/YYYY)	PARENT FIRST NAME	PARENT SURNAME						
INSURANCE NUMBER	INSURANCE NUMBER SERVICE NUMBER									

7. Declaration

I (PRINT name)
Of (PRINT address)
confirm that the information I have provided above is accurate and true and I agree that I will update this
document if there any changes. I understand and agree to the conditions set out in this document and I authorise
(name of provider): to
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In addition, I also agree that the information I have provided can be shared with the Local Authority and Department for Education, who will access information from other government departments to confirm my child's eligibility and enable this provider to claim Early Years Pupil Premium (EYPP) on behalf of my child where applicable.

	Term	Parent	/Guardian	Provider			
Year	(circle the term)	Name	Signed	Date	Name	Signed	Date
20	Autum Spring Summer						
20	Autum Spring Summer						
20	Autum Spring Summer						

Funding Process

Currently, funding is claimed termly. There are two elements to claiming funding:

- **1. Estimates**: this is at the end of the term, where you are required to submit an estimate total number of funded hours that you will be delivering during the upcoming term.
- 2. Actuals: this is open for submission during the first half of the term, where you are required to submit the actual data on the number of children and the funded hours that they have been taking up with you during that term

Payments



Currently, there are two termly payments:

- 1. Payment after estimate claim: this is paid at the beginning of the term and is based on 60% of the estimate claim you have submitted
- 2. Payment after actual claim: this is paid in the second half of the term, where the remaining 40% is paid or adjusted (based on any differences between estimates and actuals)