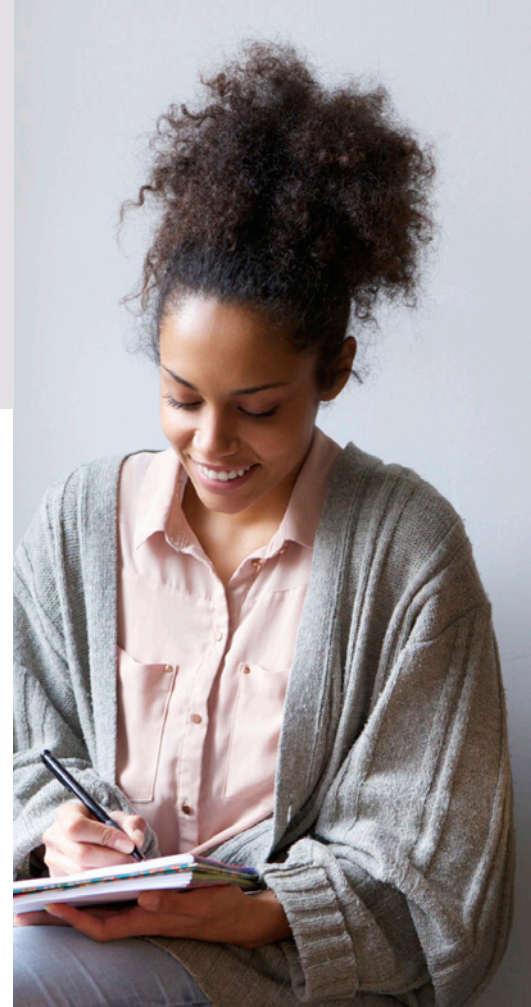


Clerking pool recruitment

Local schools across Richmond and Kingston are looking for skilled communicators interested in becoming Governing Body Clerks.

As a clerk, you will convene governing body meetings, take effective minutes, provide sound advice and support to the governing body on relevant governance legislation. You need strong time management skills and the ability to build and maintain effective working relationships. You would receive induction training, regular termly briefings and advice and support in the role.



This position would suit applicants seeking part time hours. Please note, schools have varying requirements in terms of hours and workload. This would be negotiated at interview.

For further information, a job description and details of current vacancies please contact:

governor.support@achievingforchildren.org.uk



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