

October 2017

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## Reconfirming 30 Hour Codes

Please encourage parents to set up reminders to reconfirm their eligibility for 30 hours via the Government's [Childcare Service System](#).

Parents can do this up to 4 weeks before the end of their validity period.

Parents who miss the deadline to do reconfirm their eligibility will enter the grace period, during this time they are able to reconfirm their eligibility and validity will resume, if nothing has changed.

## Temporary Codes

There are a number of parents who were issued a temporary code (beginning with '11') this term.

HMRC will begin to issue letters to parents with temporary codes to invite them to complete a childcare service application to receive their permanent 30 hours code ahead of January (permanent codes begin with '500'). Parents will need to take their new 30 hours code to their provider.

If you have any parents currently with a temporary code, please be aware of this and inform Nada Hassanatou ([nada.hassanatou@achievingforchildren.org.uk](mailto:nada.hassanatou@achievingforchildren.org.uk)) where a parent has received a new permanent code.

## Spring Term and 30 Hour Codes

For new parents applying for 30 hours, they will need to apply for and obtain their 30 hours code before 31 December, in order to benefit from the funding from January 2018. However, it is strongly advised that parents apply **before 30 November** to make sure they get their code in good time for next term. Not all parents can get a code straight away – HMRC sometimes needs more information to check whether a parent is eligible.

Parents already in receipt of 30 hour funding will need to ensure that they have reconfirmed their eligibility before the end of their validity period.

# Batch Check of Codes

We have carried out a batch check of the validity of the codes that have been submitted through your actual claims (on headcount). Please log onto the provider portal to see who is now in the grace period. It is important to have a conversation with the parent who are now in the grace period to find out if this is due to their circumstances changing or because they have forgotten to reconfirm their eligibility.

## Upcoming Events

There are a two 30 hour events coming up in the second half of this term. Please book your place via [CPD Online](#), as places are limited. Please find below details of the upcoming 30 hour events.

### 1. **30 hours network meeting** (two dates and locations for this event)

- \* *Thursday 16 November, 6pm-8.30pm at King Charles Centre*
- \* *Monday 20 November, 6pm-8.30pm at Twickenham Training Centre*

This 30 hours network meeting is open to all types of early years providers that are offering 30 hour places, including schools, PVI sector providers, childminders and out-of-school providers. The network meeting is an opportunity for providers to meet with other providers and the early years team to:

- Receive updates on the 30 hours
- Discuss issues they are facing with the implementation of 30 hours
- Share success stories
- Develop potential partnerships
- Understand any new legislation/information from the government

### 2. **30 hours workshop: partnerships and information sharing**

*Wednesday 29 November, 2-4pm or 7-9pm at King Charles Centre*

The introduction of the 30 hours is likely to see providers working in partnership together. This can happen as part of a formal plan, but providers may also find themselves unknowingly sharing part of the entitlement with other providers. E.g. a child can be taking up the universal 15 hours at a preschool and the extended 15 hours with a childminder. This first part of the workshop will look at the different partnership models and principles. The second part will focus on good information sharing practices that providers (who are involved in the shared care of children) should develop.

If you would like to find out more about these events, please contact Nada Hassanatou on [nada.hassanatou@achievingforchildren.org.uk](mailto:nada.hassanatou@achievingforchildren.org.uk)