

May 2017

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Delivery of 30 hours

Local authorities have a duty to publish information about childcare in the area, including the extended entitlement. *(This is referred to on page 6 of the statutory guidance).*

We are currently gathering data on the providers that are planning to deliver extended entitlement places from September 2017 to publish this information to parents. If you are planning to deliver extended entitlement places, and would like your information published to parents, and have not notified us already, please email nada.hassanatou@achievingforchildren.org.uk with the following:

- When you will be delivering extended entitlement places
- The area within which you operate (For example, New Malden, Hampton etc.)
- Your contact number/email address that parents can contact you on
- Consent for us to publish this information on the council website

Eligibility codes

The [Childcare Service System](#) went live in April for parents with children up to the age of 4. This means that parents have been able to apply online to benefit from Tax-Free Childcare and the 30 hours free childcare entitlement from September. If parents need support with the application process, they can contact the HMRC helpdesk on 0300 123 4097.

Parents will need to bring their eligibility code to you (the provider) with their national insurance number and proof of their child's date of birth. You will currently be unable to confirm an extended entitlement place with a parent until you are able to validate the code with us (the local authority) via the Provider Portal. We are currently working on the updated version of the Provider Portal and hope for it to go live soon.

You will need to gain the parents' consent (through the parent declaration form) to share their information with us to have it validated. The parent declaration form is currently being developed to reflect these changes.

We will inform you once the parent declaration form and the Provider Portal are ready to be used.

Upcoming events

Below is a summary of the upcoming 30 hour events. If you would like to attend please book a place soon via [CPD Online](#), as places are limited.

1. 30 hours workshop 4: transition and information sharing

This workshop will focus on the transition and information sharing practices of providers that will be involved in the shared care of children.

Tuesday 6 June: 2-4pm or 7-9pm at Twickenham Training Centre

2. 30 hours business support surgery

This workshop will give you the opportunity to have 1:1 business support and advice related to your 30 hours planning. This can include your terms and conditions, invoices, costing your delivery model and your business plan. It is advisable that you bring with you any of these documents that you have been working on for advice.

Once you have booked a place, we will allocate to you a 30 minute time slot and confirm this with you via email.

Thursday 8 June: 2-4pm or 7-9pm at Twickenham Training Centre

Monday 12 June: 2-4pm or 7-9pm at King Charles Centre

3. 30 hours summer briefing

This is for providers that have not attended our 30 hours programme of support and want more information on the 30 hours and are looking to potentially begin planning for delivery.

Monday 3 July: 2-4pm or 7-9pm at Twickenham Training Centre

Monday 10 July: 2-4pm or 7-9pm at King Charles Centre