**Personal budgets**

**Conditions**

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| **Name of the child or young person** |  |
| **Nominated representative of the child or young person** |  |
| **Name of the recipient of the personal budget** |  |

**The recipient: the person to which the money is to be paid**

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|  | **Criteria** | **Yes** | **No** | **Evidence and details** |
| 1. | The child or young person has the capacity to consent to the personal budget arrangements |  |  |  |
| 2. | A nominated person has been identified to act on behalf of the child or young person |  |  |  |
| 3. | The recipient is a person over compulsory school age |  |  |  |
| 4. | The recipient is not subject to a community order, released on licence, suspended sentence, or drug rehabilitation or alcohol treatment requirement defined by the Criminal Justice Act 1991, 2003. |  |  |  |
| 5. | The recipient is not subject to a youth rehabilitation order under the Criminal Justice and Immigration Act 2008 |  |  |  |
| 6. | The recipient is not detained under Section 3 of the Mental Health Act 1983 |  |  |  |
| 7 | The recipient has a separate bank account to receive the payments |  |  |  |
| 8. | The recipient understand and agrees to the conditions of receiving a Personal Budget |  |  |  |

**The provision: the support or services to be provided   
with the personal budget**

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|  | **Criteria** | **Yes** | **No** | **Evidence and details** |
| 1. | The provision supports the child or young person to access education and learn |  |  |  |
| 2. | The provision supports the child or young person to access and engage in social activities |  |  |  |
| 3. | The provision supports the child or young person to manage their individual health needs in the home |  |  |  |
| 4 | Provision to be provided in school has the agreement of the headteacher |  |  |  |
| 5 | The proposed provision is evidence-based |  |  | Reference |
| 6. | The proposed provision does not have an evidence base, but progress can be measured using the following outcome measures |  |  | Define outcome measures tool |
| 14. | The provision is to be delivered by a suitably qualified person or persons |  |  |  |
|  | The choice of and/or delivery of the provision does not discriminate against a person or people based on age, race, gender, religious belief, etc |  |  |  |
| 16 | The personal budget is not being used to employ anyone living in the same household |  |  |  |
| 17 | The personal budget is not being used to buy an activity, service or equipment for someone else other than the named child/ young person |  |  |  |
| 18 | Contingency plans are in place in case the support or service is temporarily disrupted |  |  |  |
| 19 | The proposed provision is an efficient use of the money  and is a competitive price |  |  |  |
| 20 | The proposed provision is not part of the local offer |  |  |  |
| 21 | The total cost of the proposed provision does not exceed the budget |  |  |  |

**The provider: The person or organisation delivering the support or service**

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|  | **Criteria** | **Yes** | **No** | **Evidence and details** |
| 1 | The healthcare provider is registered with the Care Quality Commission |  |  |  |
| 2 | The healthcare provider is qualified to deliver the support or service and is registered with the relevant professional body |  |  |  |
| 3 | The provider or employee has been approved by the DBS |  |  |  |
| 4 | The provider or employee is permitted to work in the United Kingdom |  |  |  |
| 5 | The provider or employee is registered with HM Revenue and Customs |  |  |  |
| 6 | The provider or employee has public liability insurance |  |  |  |
| 7 | The provider or employee has professional indemnity insurance |  |  |  |
| 8 | The healthcare provider has medical malpractice insurance |  |  |  |
| 9 | The provider has completed a provider proforma (individual employees do not have to do this) |  |  |  |