**Personal budgets**

**Conditions**

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| **Name of the child or young person** |       |
| **Nominated representative of the child or young person** |       |
| **Name of the recipient of the personal budget** |       |

**The recipient: the person to which the money is to be paid**

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|  | **Criteria** | **Yes** | **No** | **Evidence and details** |
| 1. | The child or young person has the capacity to consent to the personal budget arrangements |       |       |       |
| 2. | A nominated person has been identified to act on behalf of the child or young person  |       |       |       |
| 3.  | The recipient is a person over compulsory school age |       |       |       |
| 4. | The recipient is not subject to a community order, released on licence, suspended sentence, or drug rehabilitation or alcohol treatment requirement defined by the Criminal Justice Act 1991, 2003. |       |       |       |
| 5. | The recipient is not subject to a youth rehabilitation order under the Criminal Justice and Immigration Act 2008 |       |       |       |
| 6. | The recipient is not detained under Section 3 of the Mental Health Act 1983 |       |       |       |
| 7 | The recipient has a separate bank account to receive the payments  |       |       |       |
| 8. | The recipient understand and agrees to the conditions of receiving a Personal Budget  |       |       |       |

**The provision: the support or services to be provided
with the personal budget**

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|  | **Criteria** | **Yes** | **No** | **Evidence and details** |
| 1. | The provision supports the child or young person to access education and learn  |       |       |       |
| 2. | The provision supports the child or young person to access and engage in social activities |       |       |       |
| 3. | The provision supports the child or young person to manage their individual health needs in the home  |       |       |       |
| 4 | Provision to be provided in school has the agreement of the headteacher |       |       |       |
| 5 | The proposed provision is evidence-based  |       |       | Reference |
| 6. | The proposed provision does not have an evidence base, but progress can be measured using the following outcome measures |       |       | Define outcome measures tool  |
| 14. | The provision is to be delivered by a suitably qualified person or persons |       |       |       |
|  | The choice of and/or delivery of the provision does not discriminate against a person or people based on age, race, gender, religious belief, etc |       |       |       |
| 16 | The personal budget is not being used to employ anyone living in the same household |       |       |       |
| 17 | The personal budget is not being used to buy an activity, service or equipment for someone else other than the named child/ young person  |       |       |       |
| 18 | Contingency plans are in place in case the support or service is temporarily disrupted  |       |       |       |
| 19 | The proposed provision is an efficient use of the money and is a competitive price |       |       |       |
| 20 | The proposed provision is not part of the local offer  |       |       |       |
| 21 | The total cost of the proposed provision does not exceed the budget |       |       |       |

**The provider: The person or organisation delivering the support or service**

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|  | **Criteria** | **Yes** | **No** | **Evidence and details** |
| 1 | The healthcare provider is registered with the Care Quality Commission |       |       |       |
| 2 | The healthcare provider is qualified to deliver the support or service and is registered with the relevant professional body  |       |       |       |
| 3 | The provider or employee has been approved by the DBS |       |       |       |
| 4 | The provider or employee is permitted to work in the United Kingdom  |       |       |       |
| 5 | The provider or employee is registered with HM Revenue and Customs  |       |       |       |
| 6 | The provider or employee has public liability insurance  |       |       |       |
| 7 | The provider or employee has professional indemnity insurance |       |       |       |
| 8 | The healthcare provider has medical malpractice insurance |       |       |       |
| 9 | The provider has completed a provider proforma (individual employees do not have to do this)  |       |       |       |