

## Our children's centres

Children's centres offer informal support for parents and a fun, friendly and safe place for your child to play and learn to help them get the best start in life.

For information on local services for childcare and families visit [www.kingston.gov.uk](http://www.kingston.gov.uk)

## Translation advice

If you have difficulty reading this document because of a disability or because English is not your first language, we can help you. Please call our helpline on 020 8547 5000 or ask someone to call on your behalf.

Guildhall 2  
High Street  
Kingston upon Thames  
KT1 1EU

Published September 2016



## Starting primary school

Children start school in the September of the school year in which they will become 5 years of age, which means most children are 4 years old when they start school.

You must make an application even if your child currently attends the nursery at your preferred school.

Information about primary school admission can be obtained either from the school itself or from the Admission Section on 020 8547 4610.

Further information for parents is also available in the following publications:

- School prospectus
- Primary admission brochure (available from the Admission Section on 020 8547 4610)
- Website: [www.kingston.gov.uk](http://www.kingston.gov.uk)



2017/18

# Nursery classes in maintained Kingston schools

Local authority nursery applications close on Friday 10 March 2017

 **achieving  
for children**



THE ROYAL BOROUGH OF  
**KINGSTON  
UPON THAMES**



## How will my child benefit?

All nurseries follow the Early Years Foundation Stage (EYFS). The EYFS sets out the standards for learning, development and care of children from birth to 5 years old.

There are seven areas of learning and development. All of the areas are important and connected. The prime areas underpin children's learning and development. The prime areas are:

- communication and language (speaking, listening, understanding)
- physical development
- personal, social and emotional development.

As your child grows, the prime areas will help them develop skills in the following four specific areas of learning:

- literacy
- mathematics
- understanding the world
- expressive arts and design.

The learning experiences that practitioners plan will be suited to your child's unique needs and interests. Your child will take part in a wide range of playful learning activities both indoors and outside including:

- sharing stories, songs and rhymes
- talking with friends
- playing in groups and taking turns
- moving, exercising and being active
- finding out, creating, building, making
- jigsaws, puzzles, counting and games
- exploring sounds and dancing
- pretending and imaginative play.

Children will have opportunities to visit interesting places nearby and meet new people in their community.



## How do I choose?

Most schools produce a prospectus or information booklet which will help you decide how suitable they are for your child. You can get a free copy direct from each of the schools you are interested in or you can look on the schools' individual websites.

You are also welcome to visit any school before you decide which to apply to. If you need to arrange a visit please contact the school beforehand.

## Questions to ask

- What are the chances of my child obtaining a nursery place at the school if it receives more nursery applications than it has places, bearing in mind the school's admission criteria?
- Does the nursery provide any extra care for children before or after nursery sessions?
- What sort of daily routine will my child follow at the nursery?
- How does the nursery keep parents informed of their children's progress?
- Is there flexibility around attendance?
- What are the attendance options?
- Can I pay for additional hours?
- What sort of things will my child do whilst they are in nursery?
- What can I do at home to help prepare my child for nursery?

## Key Dates

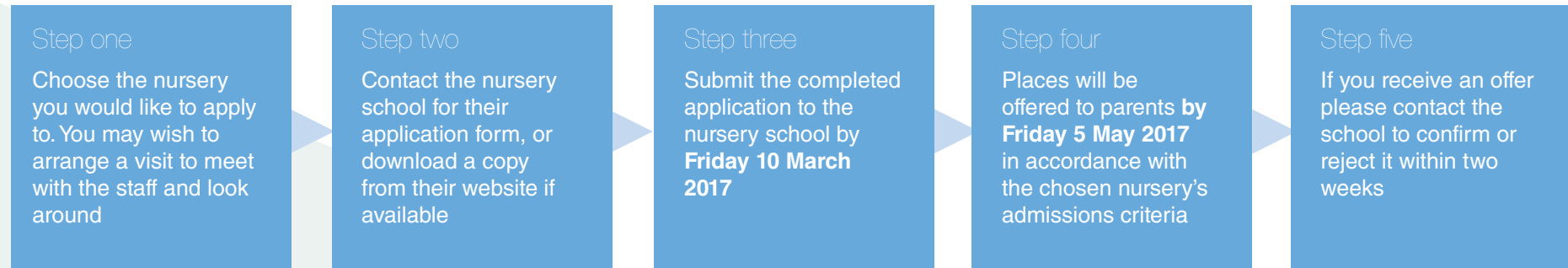
Applications close on **Friday 10 March 2017**

Places will be offered by **Friday 5 May 2017**

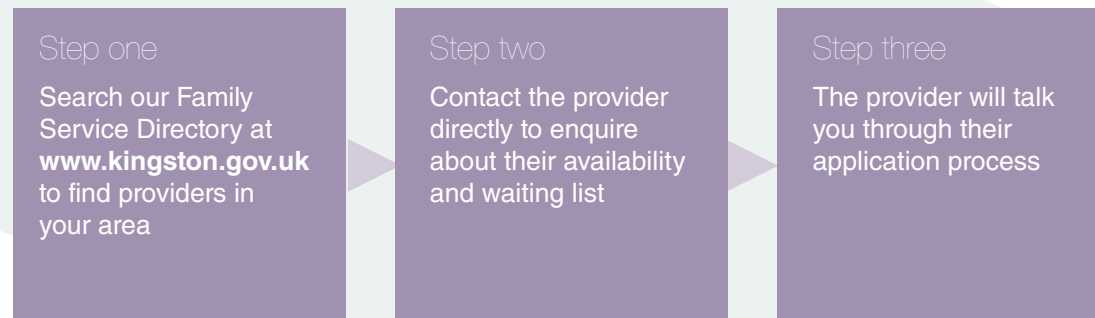


## How do I apply?

### Maintained nursery



### Private provider



### Types of provider

#### Maintained

Maintained nurseries are usually attached to state schools or academies and receive public funding from the Council.

A full list can be found on pages 14 to 19. Places are usually provided on a part time basis, five mornings or five afternoons, Monday to Friday, term time only.

#### Private and voluntary providers:

##### Day nursery

Day nurseries provide full or part time education and childcare for children aged 0 to 5.

##### Pre-school or playgroup

These provide part time childcare for children aged 2 to 5 years old, normally term time only. Sessions last around three hours each.

##### Independent school

A fee paying or private preparatory school. These may take children from nursery to sixth form.

##### Childminder

Childminders are self-employed child carers who will look after your child in their own home. Childminders can often offer flexible care, including school pick-up or drop-off and wrap around care. As they work with small groups of children, they may be able to offer more individualised care.

## Early education funding

### **In a local authority nursery**

All children attending a maintained nursery school will receive 15 hours of free education a week. Some may now offer additional fee paid hours beyond the early education entitlement. See pages 14 to 19 for individual school details.

### **In a private or voluntary nursery or with a childminder: 3 and 4 year olds**

Three and 4 year olds are entitled to early education funding for 15 hours a week from the term after their third birthday. The free hours can be used to fund longer sessions with parents paying for the additional hours on top. To find nurseries and childminders that offer the early education funding search the Family Services Directory at [www.kingston.gov.uk](http://www.kingston.gov.uk)

### **Claiming early education funding**

If your child attends a maintained nursery, the money will automatically be paid to them. If your child attends a private nursery or childminder, you will be given a parent declaration form to complete each term. The funding money will then be paid to the provider, usually around half term.

Providers are entitled to charge for any additional hours accessed over the 15 hours entitlement and for additional services, such as food. However, this must be made clear to you in advance as well as being clearly defined on your invoice. Find out more at [www.kingston.gov.uk](http://www.kingston.gov.uk)

### **30 hours childcare**

From September 2017 the government will provide an additional 15 free hours childcare to working parents of 3 and 4 year olds, on top of the universal 15 hours offer. More information can be found at [www.kingston.gov.uk](http://www.kingston.gov.uk)



## Questions

### **What if my child has special educational needs?**

If you are concerned about your child and think that they may have special educational needs, you should talk to the school about this.

In most cases, your child's special educational needs will be met within the resources available in a mainstream school.

If you need more information, please contact the Special Educational Needs Team on 020 8891 7262.

To find out more about local services and support for children with special educational needs or disabilities visit our Local Offer website at [www.afclocaloffer.org.uk](http://www.afclocaloffer.org.uk)

### **If my child attends a maintained nursery will they automatically get a place in the reception class?**

Please note that a maintained school nursery place does not guarantee a place in the main school. Separate and different admissions criteria apply to reception classes. These are published in a separate brochure available from the Admissions Section or on the website at [www.kingston.gov.uk](http://www.kingston.gov.uk)

As the demand for primary school places is very high, parents should consider other schools in the area as well as the one they have applied for.

### **What are my other options if my child does not get a place?**

If your child is not allocated a place at your nearest nursery school you can look for alternative providers using our online search at [www.kingston.gov.uk](http://www.kingston.gov.uk)

## Questions

### **What if I miss the application date?**

Please contact the nursery you would like your child to attend, to ask about their waiting list and availability. If your preferred local authority nursery cannot offer a space, you may wish to consider a private nursery or childminder.

### **When can I apply?**

You can register your child for a local authority nursery place from the age of 2 years. Please note that all applications will be considered in accordance with the admissions criteria after the closing date, and priority will not be given based on the date of application.



## How nursery places are allocated in maintained schools

Your child must be three years old by 31 August to start in a nursery class in September. Where a nursery has an intake in January, your child must be 3 years old by 31 December, and for those with an intake in April your child must be 3 years old by 31 March.

If there are more applications than there are places available, places will be offered in the following order of priority:

1. Places will be offered firstly to looked after children or previously looked after children. Applications made under this criterion must be accompanied by details of circumstance and professionally supported evidence (eg, from a social worker).
2. Places will be offered next to children who have a brother or sister (sibling), including an adopted, foster, half or step brother or sister, living at the same address and attending Reception to Year 6 at the same school (or the paired junior school) at the time of admission.
3. Places will then be offered in cases of exceptional family, social or medical need (which must be described on the application and verified by professionally supported evidence) that makes the school concerned the most suitable one for the individual child.
4. The remaining places will be offered to children who live nearest to the school, as measured by a straight line to the nearest school gate. All distances will be measured using School Admissions' geographical information system. For Ellingham Primary School (in Chessington) only, a child living in the Malden Rushett area will have priority over children who live nearer to the school but outside that area.

## Notes:

- To qualify for the highest priority, currently looked after and previously looked after children are defined as:
  - children who are in the care of a local authority, or being provided with accommodation by a local authority in the exercise of their social services functions in accordance with Section 22 of the Children Act 1989, at the time an application for a school is made;
  - children who were previously looked after, but ceased to be so because they were adopted (under the Adoption Act 1976 or Adoption and Children Act 2002), or became subject to a child arrangements order or special guardianship order.
- Please note that children adopted from overseas are not classified as children in public care and will not be considered under this criterion.
- Any offer of a place on the grounds of distance is conditional on the child living at the address provided on the closing date for application. A business address, a childminder's address, or any address other than the child's permanent home will not be accepted. Proof of address will be sought and may be the subject of further investigation. Temporary addresses will not be used for the purpose of administering applications.
- The Council uses a standard method of measuring home to school distance in a straight line using the School Admissions computerised geographical information system and data supplied by Ordnance Survey. The starting point of the measurement is a grid reference point, which is supplied by Ordnance Survey, within the property. The end point is measured to the nearest school gate where the school has more than one school gate. Please note that residents of every floor level in a particular block of flats are given an identical starting point, regardless of the distance to ground floor level.

- Please note that we do not consider educational reasons under criterion 3, as support for a child's educational needs can be met at any of our schools. Providing evidence does not guarantee that a child will be given priority at a particular school. In each case, a decision will be made based on the merits of the case and whether the evidence demonstrates that a placement should be made at one particular school above any other.
- Late applications will not be considered until after all applications received on time have been dealt with. As a late applicant, if your preferred nursery is unable to offer your child a place, your child's name will be placed on the waiting list in accordance with the published admission criteria.
- Each school reserves the right to seek verification of the information parents have given on the application form and to withdraw places if false information has been given.
- Where spaces are available children that will become 3 during the term (rising 3s) can be admitted to a local authority nursery at the school's discretion.

Parents are asked to note that the criteria are likely to be different for nurseries based in church primary schools as these schools set their own oversubscription criteria.

Each individual school will be able to advise you on their school's criteria.

## Useful contacts

**Family Information Service**  
[fis@achievingforchildren.org.uk](mailto:fis@achievingforchildren.org.uk)  
020 8547 5008

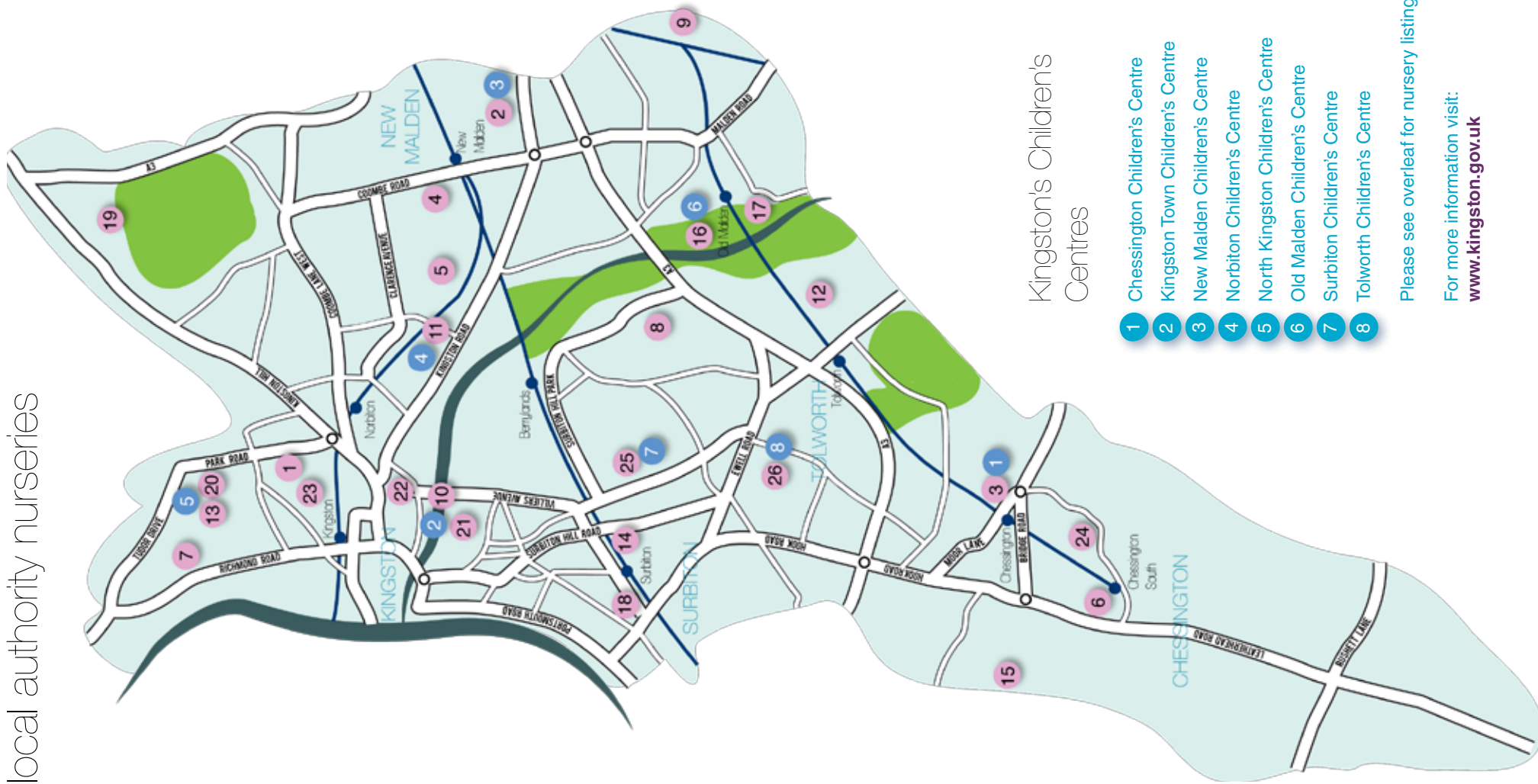
Star Centre  
50 King Charles Crescent  
Surbiton  
KT5 8SX

## For more information

Please visit our website for more information  
[www.kingston.gov.uk](http://www.kingston.gov.uk)



# Map of local authority nurseries



## Kingston's Children's Centres

- 1 Chessington Children's Centre
- 2 Kingston Town Children's Centre
- 3 New Malden Children's Centre
- 4 Norbiton Children's Centre
- 5 North Kingston Children's Centre
- 6 Old Malden Children's Centre
- 7 Surbiton Children's Centre
- 8 Tolworth Children's Centre

Please see overleaf for nursery listings.

For more information visit:  
[www.kingston.gov.uk](http://www.kingston.gov.uk)

# List of nursery schools

## Key:

Services offered:

- M** **Maintained provision**  
15 hour a week government funded places.
- M+** **Maintained provision with additional fee paid hours**  
As above with paid sessions that extend beyond the 15 hours funded by the government.
- S** **School led early years provision**  
Includes places for 2 year old children (from the term after they turn 2). Fees may be paid by the family or by the government 2 year funding scheme (or a combination of funding and fees). Funding subject to eligibility.

Published admission numbers (PANs):

- 26** **3 and 4 year old PAN**
- 26** **2, 3 and 4 year old PAN**  
For nurseries where 2 year olds are in the same room as 3 and 4 year olds.
- 16** **2 year old PAN**  
For nurseries where 2 year olds are separate from 3 and 4 year olds.

**1 Alexandra Infant School**  
DfE number: 314 2031  
Alexandra Road, Kingston upon Thames  
KT2 6SE  
T: 020 8546 7176  
E: [office@axi.rbksch.org](mailto:office@axi.rbksch.org)  
W: [www.alexandra.kingston.sch.uk](http://www.alexandra.kingston.sch.uk)  
**September intake**

**M** **78**

**2 Burlington Infant and Nursery School**  
DfE number: 314 2002  
Burlington Road, New Malden KT3 4LT  
T: 020 8942 1586  
E: [admin@bri.rbksch.org](mailto:admin@bri.rbksch.org)  
W: [www.burlingtoni.kingston.sch.uk](http://www.burlingtoni.kingston.sch.uk)  
**September intake**

**M** **S** **104** **24**

**3 Castle Hill Primary School**  
DfE number: 314 2000  
Buckland Road, Chessington KT9 1JE  
T: 020 8397 2006  
E: [admin@castlehill.rbksch.org](mailto:admin@castlehill.rbksch.org)  
W: [www.castlehill.kingston.sch.uk](http://www.castlehill.kingston.sch.uk)  
**September and January intakes**

**M** **M+** **78**

**4 Christ Church New Malden CofE Primary School**  
DfE number: 314 3301  
Lime Grove, New Malden KT3 3TW  
T: 020 8336 7800  
E: [admini@ccnm.rbksch.org](mailto:admini@ccnm.rbksch.org)  
W: [www.christchurchnm.kingston.sch.uk](http://www.christchurchnm.kingston.sch.uk)  
**September intake**

**M** **52**

**5 Corpus Christi Catholic Primary School**  
DfE number: 314 3500  
Chestnut Grove, New Malden KT3 3JU  
T: 020 8942 2645  
E: [office@corpuschristi.rbksch.org](mailto:office@corpuschristi.rbksch.org)  
W: [www.corpuschristikingston.co.uk](http://www.corpuschristikingston.co.uk)  
**September and January intakes**

**M** **52**

**6 Ellingham Primary School**  
DfE number: 314 2005  
Ellingham Road, Chessington KT9 2JA  
T: 020 8397 3864  
E: [office@elp.rbksch.org](mailto:office@elp.rbksch.org)  
W: [www.ellinghamschool.co.uk](http://www.ellinghamschool.co.uk)  
**September, January and April intakes**

**M** **S** **52**

**7 Fern Hill Primary School**  
DfE number: 314 2037  
Richmond Road, Kingston upon Thames  
KT2 5PE  
T: 020 8247 0300  
E: [office@fernhill.rbksch.org](mailto:office@fernhill.rbksch.org)  
W: [www.fernhill.kingston.sch.uk](http://www.fernhill.kingston.sch.uk)  
**September intake**

**M** **52**

**8 Grand Avenue Primary and Nursery School**  
DfE number: 314 2033  
Grand Avenue, Surbiton KT5 9HU  
T: 020 8399 5344  
E: [office@grandavenue.kingston.sch.uk](mailto:office@grandavenue.kingston.sch.uk)  
W: [www.grandavenue.kingston.sch.uk](http://www.grandavenue.kingston.sch.uk)  
**September and January intakes**

**M** **52**

**9 Green Lane Primary and Nursery School**  
DfE number: 314 2008  
Green Lane, Worcester Park KT4 8AS  
T: 020 8337 6976  
E: [office@glp.rbksch.org](mailto:office@glp.rbksch.org)  
W: [www.glpns.org.uk](http://www.glpns.org.uk)  
**September, January and April intakes**

**M** **M+** **52**

**10 King Athelstan Primary School**  
DfE number: 314 2032  
Villiers Road, Kingston upon Thames  
KT1 3AR  
T: 020 8546 8210  
E: [admin@kingathelstan.rbksch.org](mailto:admin@kingathelstan.rbksch.org)  
W: [www.kingathelstan.kingston.sch.uk](http://www.kingathelstan.kingston.sch.uk)  
**September intake with additional January intake if places are available**

**M** **52**



### 11 King's Oak Primary School

DfE number: 314 2035  
Dickerage Lane, New Malden KT3 3RZ  
T: 020 8942 5154  
E: [admin@kop.rbksch.org](mailto:admin@kop.rbksch.org)  
W: [www.kingsoak.kingston.sch.uk](http://www.kingsoak.kingston.sch.uk)

**September, January and April intakes**



### 12 Knollmead Primary School

DfE number: 314 2007  
Knollmead, Tolworth, Surbiton KT5 9QP  
T: 020 8337 3778  
E: [admin@knollmead.rbksch.org](mailto:admin@knollmead.rbksch.org)  
W: [www.knollmeadprimary.co.uk](http://www.knollmeadprimary.co.uk)

**September and January intakes**



### 13 Latchmere School

DfE number: 314 2014  
Latchmere Road, Kingston upon Thames KT2 5TT  
T: 020 8546 7181  
E: [office@latchmereschool.org](mailto:office@latchmereschool.org)  
W: [www.latchmereschool.org](http://www.latchmereschool.org)

**September intake**



### 14 Lime Tree Primary School

DfE number: 314 2006  
South Bank Terrace, Surbiton KT6 6DG  
T: 020 8390 9544  
E: [admin@limetree.rbksch.org](mailto:admin@limetree.rbksch.org)  
W: [www.limetree.kingston.sch.uk](http://www.limetree.kingston.sch.uk)

**September intake with additional January and April intakes if places are available**



### 15 Lovelace Primary School

DfE number: 314 2036  
Mansfield Road, Chessington KT9 2RN  
T: 020 8397 3265  
E: [office@lovelace.rbksch.org](mailto:office@lovelace.rbksch.org)  
W: [www.lovelace.kingston.sch.uk](http://www.lovelace.kingston.sch.uk)

**September and January intakes**



### 16 Malden Manor Primary and Nursery School

DfE number: 314 2034  
Sheephouse Way, New Malden KT3 5PF  
T: 020 8337 9620  
E: [schooloffice@maldenmanor.rbksch.org](mailto:schooloffice@maldenmanor.rbksch.org)  
W: [www.maldenmanor.kingston.sch.uk](http://www.maldenmanor.kingston.sch.uk)

**September, January and April intakes**



### 17 Malden Parochial CofE Primary School

DfE number: 314 3303  
The Manor Drive, Worcester Park KT4 7LW  
T: 020 8337 4804  
E: [office@mps.rbksch.org](mailto:office@mps.rbksch.org)  
W: [www.maldenp.kingston.sch.uk](http://www.maldenp.kingston.sch.uk)

**September intake**



### 18 Maple Infant School

DfE number: 314 2030  
Maple Road, Surbiton KT6 4AL  
T: 020 8399 3341  
E: [office@maple.rbksch.org](mailto:office@maple.rbksch.org)  
W: [www.mapleinfants.co.uk](http://www.mapleinfants.co.uk)

**September intake**



### 19 Robin Hood Primary School

DfE number: 314 2020  
Bowness Crescent, Kingston Vale SW15 3QL  
T: 020 8546 7388  
E: [office@robinhood.rbksch.org](mailto:office@robinhood.rbksch.org)  
W: [www.robinhood.kingston.sch.uk](http://www.robinhood.kingston.sch.uk)

**September and January intakes**



### 20 St Agatha's Catholic Primary School

DfE number: 314 3503  
St Agatha's Drive, Kingston upon Thames KT2 5TY  
T: 020 8546 3879  
E: [office@stagathas.rbksch.org](mailto:office@stagathas.rbksch.org)  
W: [www.stagathas.kingston.sch.uk](http://www.stagathas.kingston.sch.uk)

**September intake**



### 21 St John's CofE Primary School

DfE number: 314 3305  
Portland Road, Kingston upon Thames KT1 2SG  
T: 020 8546 7179  
E: [admin@stjohns.rbksch.org](mailto:admin@stjohns.rbksch.org)  
W: [www.stjohns.kingston.sch.uk](http://www.stjohns.kingston.sch.uk)

**September and January intakes**



### 22 St Joseph's Catholic Primary School

DfE number: 314 3502  
The Fairfield, Kingston upon Thames KT1 2UP  
T: 020 8546 7178  
E: [office@stjosephs.rbksch.org](mailto:office@stjosephs.rbksch.org)  
W: [www.stjosephsprimary.net](http://www.stjosephsprimary.net)

**September and January intakes**



### 23 St Luke's CofE Primary School

DfE number: 314 5200  
Acre Road, Kingston upon Thames  
KT2 6EN  
T: 020 8546 0902  
E: [office@stlukes.rbksch.org](mailto:office@stlukes.rbksch.org)  
W: [www.stlukes.kingston.sch.uk](http://www.stlukes.kingston.sch.uk)

**September and January intakes**



### 24 St Mary's CofE Primary School

DfE number: 314 3311  
Church Lane, Chessington KT9 2DH  
T: 020 8397 9597  
E: [office@stmarys.rbksch.org](mailto:office@stmarys.rbksch.org)  
W: [www.stmarys.kingston.sch.uk](http://www.stmarys.kingston.sch.uk)

**September, January and April intakes**



### 25 Surbiton Children's Centre Nursery

DfE number: 314 1001  
Alpha Road, Surbiton KT5 8RS  
T: 020 8390 2555  
E: [office@sccn.rbksch.org](mailto:office@sccn.rbksch.org)  
W: [www.surbitonchildrenscentre.org](http://www.surbitonchildrenscentre.org)

**September, January and April intakes**



### 26 Tolworth Infant and Nursery School

DfE number: 314 2025  
School Lane, Surbiton KT6 7SA  
T: 020 8399 4231  
E: [admin@tins.rbksch.org](mailto:admin@tins.rbksch.org)  
W: [www.tolworthinfantsschool.co.uk](http://www.tolworthinfantsschool.co.uk)

**September intake**

