

DEEP DIVE ANNUAL REVIEWS: IMPACT

RBK SEND Partnership Board

MAY 2023



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Intention of session

- Agreed actions and follow up:
 - Timeliness for schools - mapping; support for non compliant settings
 - Advice givers - liaison with schools and timeliness of update advice for Annual Reviews
 - Communication with families - ‘thinking ahead’, more frequent communication outside of Annual Reviews
 - Commissioning team - out of borough schools

Schools' Mapping & Compliance

- SEND has mapped outstanding internal Annual Review activity and is putting in place a recovery, tbc end Aug 2023, in readiness of EHC Coordinators being allocated to schools
- Data team has scrutinised Synergy data to confirm timeliness of Annual Review reports being received & being recorded in SEND Service - high compliance
- Intelligence team has identified and ranked schools' compliance with Annual Review timeliness; data will be correlated with SEND Scorecard to identify cross-issues
- SEND leadership will engage directly with identified settings' SLTs to understand blocks and drive performance

Schools' Mapping & Compliance

Reviews held within 12 months	Q1	Q2	Q3	Q4
Kingston	36% (142/395)	30% (246/809)	39% (433/1101)	47% (712/1514)

% of annual review decisions made within 4 weeks of review meeting (excluding phase transfer)	Q1	Q2	Q3	Q4
Kingston	31.1% (124/399)	21.7% (178/821)	28.6% (321/1122)	32.2% (495/1538)

% of drafted amended EHC Plans issued within 8 weeks of the annual review decision	Q1	Q2	Q3	Q4
Kingston	64.4% (56/87)	48% (132/275)	47% (170/361)	46.3% (214/462)

% of final amended EHC Plans issued within 8 weeks of the draft amended EHC Plan	Q1	Q2	Q3	Q4
Kingston	82.2% (51/62)	84.4% (184/218)	79.8% (268/336)	81% (341/421)

Schools' Mapping & Compliance

4 Week Decisions Overall	Sep-22		Oct-22		Nov-22		Dec-22		Jan-23		Feb-23		Mar-23	
Number of Reviews	74		232		386		212		351		379		587	
Decisions Made in 4 Weeks	37	50%	75	32%	124	32%	39	18%	139	40%	145	38%	279	48%
Setting reports received late or overdue	37	50%	136	59%	208	54%	87	41%	202	58%	221	58%	295	50%
Coordinator Decisions made late or overdue	5	7%	56	24%	66	17%	100	47%	57	16%	93	25%	102	17%

4 Week Decisions By Borough		Sep-22		Oct-22		Nov-22		Dec-22		Jan-23		Feb-23		Mar-23	
Number of Reviews	Kingston	37		91		154		70		136		157		191	
	Richmond	18		83		124		71		125		133		296	
	OOB	19		57		108		71		90		89		100	
	Not Recorded	-		1		-		-		-		-		-	
Decisions Made in 4 Weeks	Kingston	20	54%	20	22%	59	38%	13	19%	59	43%	72	46%	97	51%
	Richmond	11	61%	35	42%	41	33%	18	25%	46	37%	54	41%	145	49%
	OOB	6	32%	19	33%	24	22%	8	11%	34	38%	19	21%	37	37%
School reports received late or overdue	Kingston	18	49%	63	69%	76	49%	23	33%	72	53%	86	55%	89	47%
	Richmond	7	39%	43	52%	58	47%	24	34%	71	57%	68	51%	140	47%
	OOB	12	63%	30	53%	74	69%	40	56%	59	66%	67	75%	66	66%
Coordinator Decisions made late or overdue	Kingston	1	3%	28	31%	22	14%	38	54%	27	20%	32	20%	29	15%
	Richmond	1	6%	18	22%	24	19%	36	51%	24	19%	41	31%	59	20%
	OOB	3	16%	10	18%	20	19%	26	37%	6	7%	20	22%	14	14%

Schools' Mapping & Compliance

- Summary March 2023:
 - 587 Annual Reviews (compared to 379 in Feb 23)
 - 48% decisions made in 4 weeks - highest rate since September 22
 - In borough state-funded settings sent AR reports late, or are still overdue, 50% of the time - improvement on previous month
 - Out of borough settings sent AR reports late, or are still overdue 66% of the time
 - SEND made late decisions 17% this month

Advice Givers

● Educational Psychology Service (Sarah Lambe)

- It is service policy and procedure that at initial planning meetings with schools at the start of an academic year, Educational Psychologists (EPs) remind schools to think about the needs of children/young people with an EHCP that might require EP involvement during the course of the year and/or ahead of Annual Review (AR). This provides the opportunity to clarify any questions and for work to be planned in (i.e. completed ahead of reviews and as such can contribute to those meetings/process)
- EPs continue to have termly planning meeting with schools and similar agenda items are discussed

● Your HealthCare & AfC Health Services (Carmel Brady; Alison Danks)

- Verbal updates

● CAMHS

- No update received

● Social Care

- The Annual Review issue is live within the SEND & Social Care Working Group

● Schools

- Headteachers are actively engaging with the SEND Service where delays are identified
- SENCOs to deliver reciprocal training to the SEND Service on Annual Reviews
- Work to do with between all settings & SEND on the scheduling of Annual Reviews, including bringing some forward/taking others to their maximum timescale to batch them to happen at optimal times relative to other requirements in the SEND system

Communications

- SEND publishing the Annual Review schedule for the coming academic year at end July 2023 to schools & agencies
- SEND updating SENCOs on AR issues at SPARKS Network (termly)
- SEND EHC Coordinators will be matched to schools from Sept 23 - EHC Coordinator & SENCO will meet in September to agree 'priority' Annual Reviews; schools will communicate with these families and involved agencies as a priority; EHC Coordinator will attend
 - LAC; risk of PX; for phase transfer; potential change of setting etc
- All SEND letters will include a visual timetable about where in the Annual Review process a child is, from Sept 23
- Updated materials about Annual Reviews will be published on the SEND Local Offer & SENCO Zone from Sept 23
- Automated surveying of families' experiences of Annual Reviews will improve qualitative and quantitative data to measure impacts

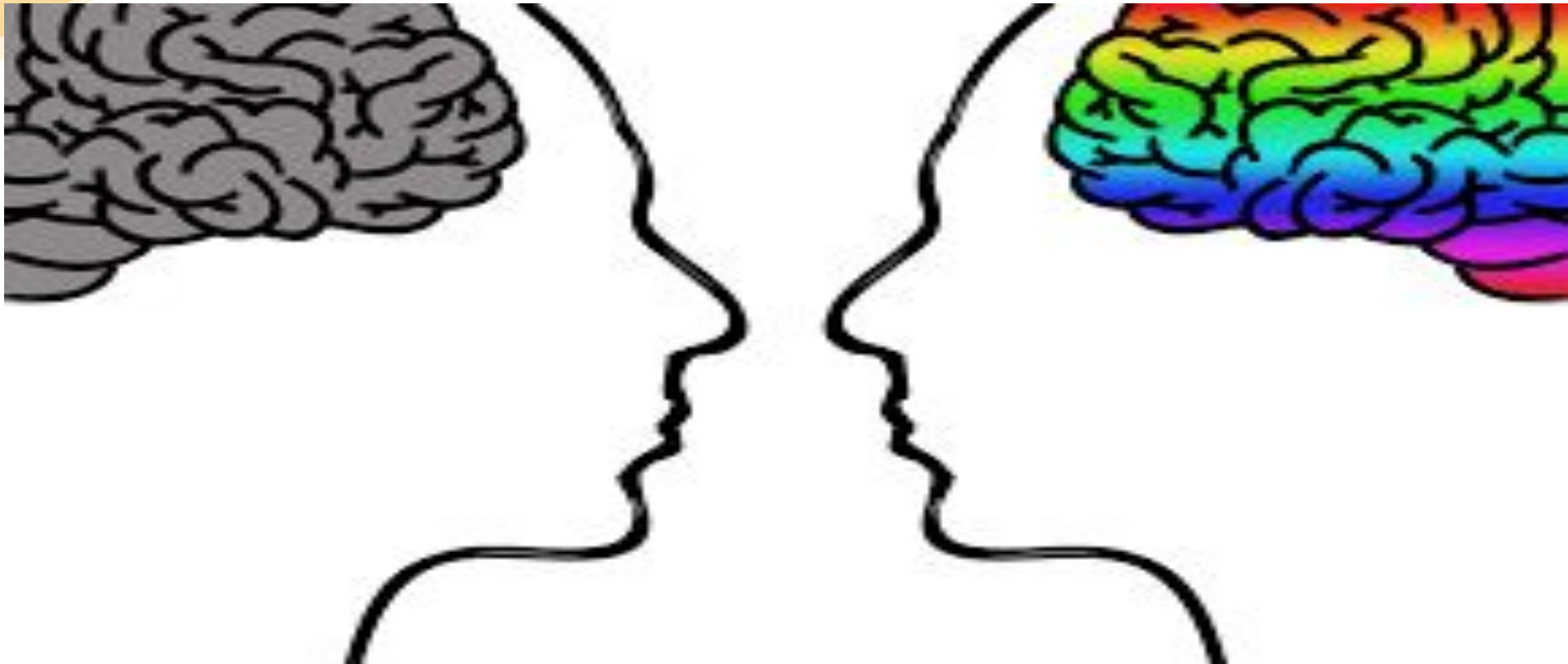
SEND Commissioning

- Strategic and operational work to ensure value for money placement in the independent and further education sector
- Promoting a standardised approach to providers not bound by local funding arrangements
- 90% of providers consistently have signed up to use the National Schools and Colleges Contract. It sets expectations on Annual Reviews and completing the legal framework for EHC plans, even if the provider is not on the S41 list
- Using data on Annual Review compliance to decide what level of monitoring we implement including frequency and depth of in-person visits. Focusing on highest cost placements and concerns over Annual Reviews. By discussing Annual Review data alongside financial data, it encourages the providers to improve their timeliness as funding is at risk if they can not prove high quality annual reviews.

Annual Review Survey Responses

	Kingston	Richmond	Avg level of satisfaction
% of respondents that agreed that the current provision has met the needs and supported the outcomes of their child/young person.	74.00%	84.00%	79.00%
% of respondents that agreed that they felt fully engaged and their views were listened to and considered at the Annual Review meeting.	78.00%	84.00%	81.00%
% of respondents that agreed that felt that their child/young person's views were listened to and considered at the Annual Review meeting.	74.00%	70.00%	72.00%
% of respondents that were satisfied with the accessibility of support your child/young person has received?	68.00%	70.00%	69.00%
% of respondents that were satisfied with the timeliness of support your child/young person has received?	62.00%	66.00%	64.00%
% of respondents that were satisfied with the quality of support your child/young person has received?	68.00%	68.00%	68.00%
% of respondents that felt confident that the plan reflects their child/young person's needs, outcomes and the provision needed to achieve this.	68.00%	66.00%	67.00%
% of respondents that had a positive experience overall	72.00%	70.00%	71.00%

Thoughts and reflections from partners





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