

# Academic Year 2022 - 2023

## Course Prospectus

### Term 2

*“Shaping lives through learning”*

Enquire about a course on our website

[www.learnsafl.ac.uk](http://www.learnsafl.ac.uk)

Tipton College

Alexandra Road, Tipton, DY4 7NR

**0121 557 0837**

Ron Davis Centre

Ballot Street, Smethwick, B66 3HH

**0121 555 6255**

Hateley Heath

Huntingdon Road, West Bromwich, B71 2RP

**0121 556 7426**



The courses at Sandwell Adult and Family Learning help all learners to develop and improve their skills.  
Our courses are a mix of classroom based, online and blended learning.  
Please also check our online prospectus.

Many of our courses are fully funded by the  
West Midlands's Combined Authority.  
For those that aren't there are concessions available subject to status.

Functional Skills qualifications (Level 2 ) are equivalent to a  
GCSE grade 4-9 (C-A\*).

These are recognised and accepted by employees,  
higher education including universities.

For more information or to book an Initial Assessment.

**Register on our website**  
**[www.learnsafl.co.uk](http://www.learnsafl.co.uk)**

**Or**

**Telephone: 0121 557 0837**



# Initial Assessment Dates

Complete your initial assessment this November in readiness for our January 2023 courses.

**Ron Davis Centre - 1pm - 8pm on Monday 7th, 14th, 21st and 28th**

**Tipton College - 9:30am - 8pm on Wednesday 9th, 16th, 23rd and 30th**

**Hateley Heath FETC - 9:30am - 4pm on Friday 11th, 18th, 25th and 2nd**

**Please enquire through our website  
[www.learnsafl.ac.uk](http://www.learnsafl.ac.uk)**



# ICT and Business Admin Courses

Guided Learning Hours	Courses	Venue	Start Date	End Date	Course Times
45 GLH	Essential Digital Skills Entry 3	Tipton College	7th March 2023	25th July 2023	9:30 - 12:00
55 GLH	Essential Digital Skills Level 1	Tipton College	7th March 2023	25th July 2023	17:30 - 20:30
54 GLH	Level 2 Digital & IT skills	Tipton College	10th March 2023	28th July 2023	9:30 - 12:30
53 GLH	Preparing to work in schools Level 1	Tipton College	6th January 2023	26th May 2023	9:30 - 12:30
5 GLH	PowerPoint Workshop	Tipton College	10th January 2023	10th January 2023	9:30 - 15:00
5 GLH	Word Workshop	Tipton College	17th January 2023	17th January 2023	9:30 - 15:00
5 GLH	Excel Workshop	Tipton College	24th January 2023	24th January 2023	9:30 - 15:00
45 GLH	Essential Digital Skills E3	Hateley Heath	6th March 2023	31st July 2023	9:30 - 12:00
55 GLH	Level 2 Digital and IT Skills	Hateley Heath	9th March 2023	27th July 2023	9:30 - 12:30
45 GLH	Essential Digital Skills E3	Ron Davis Centre	9th March 2023	27th July 2023	9:30 - 12:00
55 GLH	Level 2 Digital and IT Skills	Ron Davis Centre	7th March 2023	25th July 2023	9:30 - 12:30
45 GLH	Essential Digital Skills E3	Ron Davis Centre	2nd March 2023	29th June 2023	17:30 - 20:30
12 GLH	Introducing Digital Skills	Ron Davis Centre	9th March 2023	13th February 2023	9:30 - 11:30
48 GLH	Preparing to work in schools	Online	7th March 2023	25th July 2023	9:30 - 12:00
40 GLH	Digital Marketing Level 1	Online	28th February 2023	4th July 2023	9:30 - 12:00
9 GLH	Introducing Digital Skills	Central Library	10th January 2023	14th February 2023	13:00 - 14:30

# English Courses

Guided Learning Hours	Courses	Venue	Start Date	End Date	Course Times
57 GLH	Functional Skills English Level 1/ Level 2	Tipton College	12th January 2023	29th June 2023	9:15 - 12:00
20 GLH	Step Up English	Tipton College	9th January 2023	20th March 2023	9:30 - 11:30
20 GLH	British Culture	Tipton College	13th January 2023	24th March 2023	9:30 - 11:30
20 GLH	Conversation Skills	Ron Davis Centre	10th January 2023	21st March 2023	13:00 - 15:00
10 GLH	British Culture	Ron Davis Centre	1st March 2023	29th March 2023	13:00 - 15:00
20 GLH	Step into Schools English	Ron Davis Centre	11th January 2023	22nd March 2023	9:30 - 11:30
20 GLH	Step up English Level1/Level 2	Ron Davis Centre	11th January 2023	22nd March 2023	13:00 - 15:00
20 GLH	Communication Skills for Work	Hateley Heath FETC	11th January 2023	22nd March 2023	13:00 - 15:00
20 GLH	Step Up English Entry	Hateley Heath FETC	13th January 2023	24th March 2023	9:30 - 11:30





# Maths Courses

Guided Learning	Courses	Venue	Start Date	End Date	Course Times
60 GLH	Functional Skills Maths	Tipton College	12th January 2023	29th June 2023	9:15 - 12:00
10 GLH	Step Up Maths	Tipton College	18th January 2023	15th February 2023	9:30 - 11:30
60 GLH	Functional Skills Maths	Ron Davis centre	12th January 2023	29th June 2023	12:15 - 15:00
10 GLH	Step up Maths	Ron Davis Centre	19th January 2023	16th February 2023	13:00 - 15:00
10 GLH	Step up Maths	Hateley Heath	19th January 2023	16th February 2023	13:00 - 15:00



# Paediatric & Adult First Aid

Guided learning hours	Courses	Venue	Start Date	End Date	Course Times	Course Fee
15 GLH	Paediatric and Adult First Aid	Ron Davis Centre	30th January 2023	13th March 2023	17:30 - 20:00	£29.00
15 GLH	Paediatric and Adult First Aid	Hateley Heath	9th January 2023	9th January 2023	17:30 - 19:30	£29.00
15 GLH	Paediatric and Adult First Aid	Hateley Heath	6th February 2023	6th February 2023	17:30 - 19:30	£29.00
15 GLH	Paediatric and Adult First Aid	Hateley Heath	6th March 2023	6th March 2023	17:30 - 19:30	£29.00
15 GLH	Paediatric and Adult First Aid	Christchurch Primary	24th January 2023	7th March 2023	9:30 - 12:00	£29.00

## Health and Social Care Courses

Step into Care - Ron Davis Centre - If interested please enquire now

Certificate in Level 1 Health and Social Care - Tipton College - If interested please enquire now



# Arts and Crafts Courses

Guided Learning Hours	Courses	Venue	Start Date	End Date	Course times	Course fee
15 GLH	Flower Arranging	Tipton College	20th January 2023	31st March 2023	13:00 - 14:30	£52
15 GLH	Flower Arranging	Tipton College	20th January 2023	31st March 2023	14:45 - 16:15	£52
20 GLH	Sewing Skills	Tipton College	16th January 2023	27th March 2023	9:30 - 11:30	£70
20 GLH	Sewing Skills	Hateley Heath	16th January 2023	27th March 2023	18:00 - 20:00	£70
15 GLH	Flower Arranging	Hateley Heath	17th January 2023	28th March 2023	9:45 - 11:15	£52
20 GLH	Sewing and Dressmaking	Ron Davis Centre	20th January 2023	31st March 2023	09:30 - 11:30	£70
20 GLH	Sewing Skills	Ron Davis Centre	20th January 2023	31st March 2023	12:30 - 4:30	£70
20 GLH	Art for Wellbeing	Jubilee Centre	17th January 2023	28th March 2023	10:00 - 12:00	£70
20 GLH	Art for Wellbeing	Cradley Heath Centre	17th January 2023	28th March 2023	13:00 - 15:00	£70
20 GLH	Painting and Drawing	Langley Centre	19th January 2023	30th March 2023	10:00 - 12:00	£70
20 GLH	Painting and Drawing	Tanhouse Centre	16th January 2023	27th March 2023	11:15 - 13:15	£70
20 GLH	Sewing Skills	Central St Michaels	17th January 2023	28th March 2023	18:15 - 20:15	£70
20 GLH	Sewing and Dressmaking	Community Connect Foundation	19th January 2023	30th March 2023	10:00 - 12:00	£70
20 GLH	Creative Crafts	SAFS, Windmill CC	18th January 2023	29th March 2023	11:00 - 13:00	£0.00